

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Dr. Randall Richards
Time: 7:18 pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: December 9, 2008
Minute Taker: Ms. Jodi Cenac
Board Members Present: Ms. Albert, Mr. Brown, Dr. Richards
Others Present: Mrs. Thomas, Mr. Julien, Mrs. Quinn, public members
Absent: Mr. Mitchell, Mr. Karanja
This meeting was publicized in the following papers: Newark Star Ledger, Orange Record, Newark Leader, East Orange Transcript

IMPORTANT DATES TO REMEMBER:

- Board Meeting

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Dr. Richards called the meeting to order at 7:18 pm. Pledge was recited Roll call was done by Dr. Richards Announcement of publications- Mrs. Thomas	
III. Approval of Board Minutes	<ul style="list-style-type: none"> • Postponed until the next meeting 	
IV. Resolution to accept Bill List and Payroll	<ul style="list-style-type: none"> • \$154.87 reimbursement to Imani Baptist Church for paying one of the bills • Sub for the nurse • LL Teach • CIT technology- leasing company for the copiers • WB Mason- school supplies • Pearson School System- Powerschool • Rent • INTEL System- phones • Teacher’s Curriculum • Advertising through COMCAST- Mrs. Thomas paid the amount and we are reimbursing her • Dental Plan • Child Study Team • Overage for copiers between September and October • Payroll • TOTAL EXPENDITURES: \$228,146.49 <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Bill List and Payroll</p>	<p>Motion to approve: Ms. Albert Seconded: Mr. Brown</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p>

Topic	Discussion	Outcome
<p>V. Board Secretary's Report</p>	<ul style="list-style-type: none"> • December 2, 2008 we received our new allocation based on the October 15, 2008 enrollment • Officially in DOE Report we have 198 students • Our total budget is \$2 million+ • We had an increase in our budget by \$120,000 • Newly enrolled students- we will receive funding for them in June 2009. Reimbursement will only be from when the student was officially registered • We have received money from Orange and East Orange • We are currently trying to get in touch with Newark- once we receive that funding we will be able to pay our loan off on December 10, 2008 <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Board Secretary's Report</p>	<p>Motion to approve: Mr. Brown Seconded: Ms. Albert</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p>

Topic	Discussion	Outcome
<p>VI. Treasurer's Report</p>	<ul style="list-style-type: none"> • Mr. Karanja reviewed the items on the report line by line • Mr. Julien reviewed the difference between the general revenue and special revenue accounts • Mr. Julien also discussed the account for Student Activities and discussed going to the bank to find out if another account can be opened where the monthly fee would not be taken out by the bank • There was also the discussion of transferring funds to an interest varied account so that funds can gain interest <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Treasurer's Report</p>	<p>Motion to approve: Ms. Albert Seconded: Mr. Brown</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> <p><u>Motion to approve the Treasurer's Report:</u> Mr. Brown Seconded: Mr. Tiggs</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p>
<p>VII. Principal's Report</p>	<ul style="list-style-type: none"> • Many plans and policies needed to be created • 1st: Mentoring Plan: Teachers who hold a certificate of Eligibility or Certificate of Advanced Standing need to have mentoring provided by the school in which they are employed • Mr. Tiggs provided some possible suggestions <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Mentoring Plan</p>	<p><u>Motion to adopt the mentoring plan:</u> Ms. Albert Seconded: Mr. Brown</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p>

Topic	Discussion	Outcome
	<ul style="list-style-type: none"> • 2nd: Emergency Crisis Plan: we practice Fire Drills (about 2 per month), we have not practiced Lockdown yet • Mrs. Thomas reviewed some of the scenarios in which we would need to enact the Emergency Crisis Plan <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Emergency Crisis Plan</p> <ul style="list-style-type: none"> • 3rd: Pest Management: we need to do everything we can before we bring in pesticides and other chemicals • We have sent out a letter to the school community to inform them about pests and our steps to resolve the issue • Imani Baptist Church has a contractor for the pest control so Mrs. Thomas will be meeting with them • The last treatment for pests was in May <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Pest Management Plan</p> <ul style="list-style-type: none"> • We have been allocated \$14,000+ funds from IDEA which provides support for Special Education Services to students • The best use would be to cover costs such as OT, Speech therapy, evaluations, etc. <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the IDEA Funds</p> <ul style="list-style-type: none"> • In terms of service, under the leadership of Ms. Dumenigo, we had a Food Drive where we collected 900+ cans and we donated them to Imani Baptist Church • High School Placement: Mr. Silver is organizing portfolios, 30+ students took the COOP test for entry into Parochial schools, NJ Seeds and Wight Foundation are working with us and have presented to our students • Student Activities: we held elections for student representatives and now we move forward to office elections (President, VP, Secretary, Treasurer) • Mr. Silver reached out to some colleagues and he was able to raise some funds for athletic teams (finding a space for practice is a challenge) • Math Help is currently facilitated by teachers after school on Wednesdays • Book Clubs facilitated by teachers 	<p><u>Motion to adopt the Emergency Crisis Plan:</u> Mr. Brown Seconded: Ms. Albert</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> <p><u>Motion to adopt the Pest Management Plan:</u> Mr. Brown Seconded: Ms. Albert</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> <p><u>Motion to adopt the IDEA Funds:</u> Mr. Brown Seconded: Mr. Tiggs</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p>

Topic	Discussion	Outcome
	<ul style="list-style-type: none"> • Enrollment- Recruitment: the Comcast commercial has been very effective and bringing parents in, especially for the lottery for the upcoming school year • Parents are hearing about our school through the website as well 	
VIII. New Business	<ul style="list-style-type: none"> • None 	
IX. Old Business	<ul style="list-style-type: none"> • Signing paperwork to reimburse Mr. Thomas for loan (it was approved at a previous meeting) • Status of our Facility: On Friday, December 5, 2008, Dr. Richards met with Ms. Dumenigo, Mrs. Thomas, and Mr. Julien. <ul style="list-style-type: none"> - Discussed enrollment procedures, making sure students have the correct paperwork on file, specifically the transfer cards/10 digit student ID number - Prior to students beginning school at Pride they MUST complete all paperwork • Basement Project: concern that it is long overdue for the basement to be ready <ul style="list-style-type: none"> - projected date for availability is around the time we return in January - Dr. Richards is going to convey that the date needed is January 2, 2009 - Mr. Tiggs suggest a follow-up letter saying that “thank you for your meeting, based on what we discussed, etc.” It would provide a paper trail for us should any problems arise - Dr. Richards brought up the fact that we have been paying for a full facility and utilities, however, we have not had use of the whole building - Dr. Richards will draft a letter that we can send to the Reverend discussing our concerns 	
XV. Comments from the Public	<ul style="list-style-type: none"> • None 	
XVI. Motion to Adjourn	<ul style="list-style-type: none"> • Dr. Richards wished everyone a wonderful holiday and the staff a relaxing vacation • The meeting was adjourned at 8:47pm 	<p>Motion to adjourn: Ms. Albert Seconded: Mr. Brown</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Mr. Tiggs- in favor Dr. Richards- in favor</p> <p>Motion Carried</p>