

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Dr. Randall Richards
Time: 6:24pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: March 10, 2009
Minute Taker: Ms. Jodi Cenac
Board Members Present: Ms. Albert, Mr. Brown, Dr. Richards, Mr. Mitchell, Mr. Tiggs
Others Present: Mrs. Thomas, Mrs. Quinn, Ms. Dumenigo, Ms. Brower, Mr. Julien
Absent: Mr. Karanja
***Please note that Mr. Tiggs and Mr. Julien arrived after the meeting had commenced.**

This meeting was publicized in the following papers: Newark Star Ledger, Orange Record, Newark Leader, East Orange Transcript

***Please note that Mr. Mitchell arrived during the Principal’s Report**
***Please note that Mr. Tiggs arrived during the discussion of the School Visitor Policy**

IMPORTANT DATES TO REMEMBER:

March 13, 2009 @ 6pm - Board Meeting
March 14, 2009@ 9am- 12pm- Budget Meeting

| Topic | Discussion | Outcome |
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| I. Welcome | Greetings and introductions by Board members | |
| II. Call to Order/Pledge | Dr. Richards called the meeting to order at 6:24 pm. Pledge was recited Roll call was done by Dr. Richards Announcement of publications- Mrs. Thomas | |
| III. Approval of Board Minutes | <ul style="list-style-type: none"> • Mr. Karanja should be listed as a Board Member(he is a non voting member) • On page 4...please state that Ms. Albert can attend <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Board Minutes</p> | <p><u>Resolution to approve minutes from previous meetings</u> Motion to approve: Mr. Brown Seconded: Ms. Albert</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> |
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| <p>IV. Resolution to accept Bill List and Payroll</p> | <ul style="list-style-type: none"> • Ms. Albert only had a question about the 2 PSE&G bills, however, Mr. Julien followed up and one of the bills was voided after someone spoke to PSE&G • Follow up question: “What is the average monthly cost for the PSE&G bill?” • Mr. Julien explained that in November we changed from Imani to Pride. Ms. Freeman called to follow up with PSE&G. She is also contacting the church in regards to another bill that remains outstanding. He also clarified that the building has a separate meter. • Dr. Richards had a question about #3 on the Business Administrator’s narrative- the account had a negative balance related to the Bridge Loan—at the next meeting we need to find out where we are in terms of completion of payment for the Bridge Loan and why did we not pay the loan on time. • Mr. Julien explained that the Bridge Loan was due at a certain date and we needed to pay interest. The increase was due to interest, and the Bridge Loan has been paid off as of January. • Dr. Richards also raised the concern of having an experienced auditor and Mr. Julien said that we can put the request in the paper <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Bill List and Payroll</p> | <p><u>Resolution to Accept the Bill List and Payroll</u></p> <p>Motion to approve: Ms. Albert Seconded: Mr. Brown</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> |

| Topic | Discussion | Outcome |
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| <p>V. Treasurer's Report</p> | <ul style="list-style-type: none"> Ms. Albert had a question about salary withholdings <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Treasurer's report</p> | <p><u>Motion to accept the Treasurer's Report</u> <u>Motion:</u> Mr. Brown <u>Seconded:</u> Ms. Albert</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> |
| <p>VI. Resolution to open a Savings Account</p> | <ul style="list-style-type: none"> A follow-up to a discussion with the Principal about opening an account in the event that we had extra money We will also follow up with Mr. Julien about ING Money Market accounts- are Charter school able to do so? <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Opening of a Savings Account.</p> | <p><u>Motion to open a savings account</u></p> <p><u>Motion:</u> Ms. Albert <u>Seconded:</u> Mr. Brown</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> |

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| <p>VII. Resolution to transfer monies</p> | <ul style="list-style-type: none"> • Discussion of transferring money from accounts <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Transfer of Money from accounts.</p> | <p><u>Motion to transfer money from accounts</u></p> <p><u>Motion:</u> Ms. Albert <u>Seconded:</u> Mr. Brown</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor</p> <p>Motion Carried</p> |
| <p>VIII. Principal's Report</p> | <ul style="list-style-type: none"> • We will be attending the State Charter School Job Fair on Saturday March 14, 2009 • We currently have openings in Math and Language Arts • Evaluations are continuing- teachers have also evaluated the Principal and Ms. Dumenigo collected the surveys • Students also received surveys and parents as well <p><u>Ms. Dumenigo:</u></p> <ul style="list-style-type: none"> • Parent Council scheduled a date for school pictures as well as spring pictures • 5th & 6th grade had Fun Night • An assembly was organized for Black History Month- Orange Middle/High School students performed dance and poetry to honor the celebrations for Black History Month • A Book Fair was organized which promoted • Box Top Collection will bring over \$60 to our school • Parent Council is now committed to hosting 2 breakfast fundraisers per month in an effort to raise money for water fountains (\$408.85) • We are hoping to collect about \$450 from the Book Fair sales • We will also receive a percentage of the funds from the picture sales • Parent Council has also been able to contribute \$150 to cover the costs for the Dance Ensemble that performed for Black History Month • We were able to purchase trays for the students to use at lunch time • We also have a Mentor Program with a volunteer from Ms. Dumenigo's church who meets with a group of girls each week. She has a focus on topics such as | |

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| | <p>“Who am I?” “What qualities do I look for in a friend?”</p> <ul style="list-style-type: none"> We are in the final stage of review for our 501C3 status <p><u>Mrs. Thomas:</u></p> <ul style="list-style-type: none"> We had a situation where a student’s family suffered the loss of a fire and even a family member so we hosted a fundraiser where students paid to dress down and through donations from faculty, parents, and students we raised about \$900 2nd Interim assessment next week in preparation for NJASK test in the spring School Visit Policy was amended <p>Dr. Richards thanked Mrs. Thomas and Ms. Dumenigo for their efforts and keeping us well informed.</p> | |
| IX. Approval of IDEA Grant | <ul style="list-style-type: none"> Our IDEA grant application has been approved by the State. In order to begin receiving funds, we need gain Board approval to accept the 2008-2009 grant award of \$14995. <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the IDEA Grant.</p> | <p><u>Motion to approve IDEA Grant</u></p> <p><u>Motion:</u> Ms. Albert <u>Seconded:</u> Mr. Brown</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p> |
| X. Approval of NCLB funds | <ul style="list-style-type: none"> Approval to receive funds for the grant of about \$14,000 <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the NCLB Funds.</p> | <p><u>Motion to Approve NCLB funds</u></p> <p><u>Motion:</u> Mr. Mitchell <u>Seconded:</u> Mr. Brown</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p> |
| XI. Adoption of Title IX, Section 540, and | <ul style="list-style-type: none"> Title IX Officer- Ms. Brower Section 540 Officer- Ms. Wilcox Affirmative Actions Officer- Mr. Silver | <p><u>Motion to Adopt Title IX, Section 540, and Affirmative Action</u></p> |

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| <p>Affirmative Actions Officers</p> | <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Adoption of Title IX Officer, Section 540 Officer, and Affirmative Actions Officer</p> | <p><u>Officers</u></p> <p><u>Motion:</u> Ms. Albert <u>Seconded:</u> Mr. Mitchell</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p> |
| <p>XII. Adoption of Emergency Health Management Policy</p> | <ul style="list-style-type: none"> EPI Pen student- we have a newly enrolled student who has sever allergies and may need to be administered the EPI Pen. We needed to create a policy to manage this procedure and identify staff/faculty who would be able to administer the EPI Pen if necessary <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Emergency Health Management Policy</p> | <p><u>Motion to Adopt Emergency Health Management Policy</u></p> <p><u>Motion:</u> Mr. Mitchell <u>Seconded:</u> Ms. Albert</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p> |
| <p>XIII. Adoption of School Visitor Policy and Addendum</p> | <ul style="list-style-type: none"> Mrs. Thomas consulted with an attorney and this was his recommendation in regards to some of the issues and concerns we have with some of our visitors to the school. <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Adoption of School Visitor Policy and Addendum.</p> | <p><u>Motion to Adopt the School Visitor Policy and Addendum</u></p> <p><u>Motion:</u> Mr. Brown <u>Seconded:</u> Mr. Mitchell</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p> |

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| <p>XIV. Adoption of ERESC Contract for 2009- 2010</p> | <ul style="list-style-type: none"> • It is time to renew contract for Child Study Team services, home instruction services, etc • Services provided from the same service we used this year <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the Adoption of ERESC Contract for 2009-2010.</p> | <p><u>Motion to Adopt the ERESC Contract for 2009-2010</u></p> <p><u>Motion:</u> Ms. Albert <u>Seconded:</u> Mr. Brown</p> <p><u>Vote:</u> Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p> |
| <p>XV. Review of Previously Approved Emergency Health Management Policy</p> | <ul style="list-style-type: none"> • Mr. Tiggs suggested that we review some the verbiage in the outlined policy, but agreed with the previous approval. | |
| <p>XVI. New Business</p> | <ul style="list-style-type: none"> • The Board needs to continue training. • There is a course through the web- Webinar that we can register for • Ms. Dumenigo will follow up and provide the Board Members with dates | |
| <p>XVII. Old Business</p> | <ul style="list-style-type: none"> • None | |
| <p>XVII. Comments from the Public</p> | <ul style="list-style-type: none"> • None | |
| <p>XVI. Motion to Adjourn</p> | <ul style="list-style-type: none"> • The meeting was adjourned at 7:34pm to meet in Executive Session to discuss student and staff concerns | <p>Motion to adjourn: Ms. Albert Seconded: Mr. Brown</p> <p>Vote: Mr. Brown- in favor Ms. Albert- in favor Dr. Richards- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p> |