

## Board Meeting Minutes

**Organization:** Pride Academy Charter School Board Meeting  
**President:** Dr. Randall Richards  
**Time:** 9:07 am  
**Place:** 117 Elmwood Ave  
**Date:** March 21, 2009  
**Minute Taker:** Ms. Rose Mary Dumenigo  
**Board Members Present:** Ms. Albert, Mr. Mitchell, Dr. Richards,  
**Others Present:** Ms. Dumenigo, Mrs. Thomas, Mr. Joel Julien  
**Absent:** Mr. Tiggs, Mr. Brown

**This meeting was publicized in the following papers: Newark Star Ledger, Orange Record, Newark Leader, East Orange Transcript**

Topic	Discussion	Outcome
<b>I. Welcome</b>	Greetings and introductions by Board members	
<b>II. Call to Order/Pledge</b>	Dr. Richards called the meeting to order at 9:17am. Roll call was done by Dr. Richards Pledge of Allegiance Announcement of publications	
<b>III. Presentation of the Budget for the 2009-2010 school year</b>	Begin with thanking Mr. Julien, Mrs. Thomas, and Ms. Dumenigo for their work on the budget. <ul style="list-style-type: none"> <li>• Three observations by Mr. Richards.               <ol style="list-style-type: none"> <li>1) Increase SBA hours to 25- 30 hours</li> <li>2) Increase line 57 \$50 x 6 postings for board meetings and employee ads</li> <li>3) Explore the possibility of hiring cleaning service instead of an additional custodian                   <ul style="list-style-type: none"> <li>* Ms. Albert shared her experiences with hiring a service company, where in the past they have moved to hiring a custodian</li> <li>* Mr. Mitchell also shared that his school uses a service that does a decent job</li> <li>* Mr. Richards also shared that if we do decide to go to a custodian in should include custodian/ maintenance to do minor repairs</li> </ul> </li> </ol> </li> <li>• Mr. Julien said that he will increase 20 to 25 in order to maintain the instructional / administrative expenditure requirements.</li> </ul>	
<b>IV. Motion to accept the 2009-2010 School Budget</b>	<p style="color: red;"><b>Be it resolved that the Board of Trustees of Pride Academy Charter School approves the School Budget for the 2009 to 2010 academic year.</b></p>	<b>Motion to review minutes:</b> Ms. Albert <b>Seconded:</b> Mr. Mitchell

Topic	Discussion	Outcome
		<b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Dr. Richards- in favor  <b>Motion Carried</b>
<b>IX. New Business</b>	<ul style="list-style-type: none"> <li>• Mrs. Thomas alerted board on abductions of children in the morning. Mrs. Thomas explained her action plan, which included leadership team coming early to supervise. Letter to parents will be sent. Social Worker and Nurse will be asked to come in early. Mrs. Thomas explained how she learned. Unfortunately, we were not notified by the police station, as other schools were. Mrs. Thomas will call police department to get additional supervision next week, as well as to ensure that we are notified of such events in the future.</li> <li>• On Friday, the fire alarm went off, and fire department went downstairs and there were strong fumes. The fire officer was dismayed at the mess that is located in the kitchen and the boiler room. It's a dangerous situation. He said that he would return to explain to the custodian and the principal about what needed to be done. He did that. We notified Orion about the problem. He said that he would only clean up the kitchen. Mrs. Thomas called Orion back after the second visit to alert him of the serious nature of the situation. (We could be fined \$500 a day.) Mrs. Thomas will also contact the Rev and share this information with him. We are also concerned as to how the building was able to pass the fire inspection under the circumstance. Mr. Richards said that he is concerned and recommends that perhaps some volunteers can clean that area up. Mrs. Thomas also called Pearson, who is our oil supplier, to look at the boiler. There are some concerns with the boiler. It appears that it has never been serviced. They did some work on it and will be doing another visit in the future.</li> <li>• Mrs. Thomas talked about the process of repairs. In the past we would call Orion to do repairs, but Orion wants to know how soon we can pay him. We explained that the business practice requires us to use purchase orders, which mean net 30 days. Mr. Julien said that it is typical to establish a petty cash fund. Our immediate needs are windows and doors that need to be repaired.</li> <li>• The possible need for a second meeting in April for possible hiring</li> </ul>	
<b>IV. Motion to authorize a petty</b>	<b>Be it resolved that the Board of Trustees of Pride</b>	<b>Motion to review minutes:</b>

Topic	Discussion	Outcome
cash fund	<b>Academy Charter School authorizes the School Business Administrator to start a petty fund of \$200 for emergency situations and repairs.</b>	Mr. Mitchell <b>Seconded:</b> Ms. Albert  <b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Dr. Richards- in favor <b>Motion Carried</b>
V. Old Business	None	
VI. Comments from the Public	None	
VII. Adjournment	Motion to Adjourn at 10:45 am by Ms. Albert Seconded by Mr. Mitchell Voting: All in favor Meeting adjourned at 10:45 am	