

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:50pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: August 17, 2010
Minute Taker: Ms. Jodi Cenac
Board Members Present: Ms. Albert, Mr. Mitchell, Mr. Moore
Others Present: Mrs. Thomas, Mr. Ray, Ms. Dumenigo
Absent: Mr. Tiggs, Mrs. Stephens

Please note that Mr. Moore arrived at 7:56 pm.

This meeting was publicized in the following papers: Newark Star Ledger, Orange Transcript, East Orange Record and Newark Ledger

IMPORTANT DATES TO REMEMBER:

October 19, 2010 @ 6pm

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Mr. Mitchell called the meeting to order at 6:50pm. Roll call was done by Mr. Mitchell Announcement of publications- Mrs. Thomas	
III. Resolution to Accept the agenda for September 21, 2010- Attachment 1	Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the agenda for September 21, 2010- Attachment 1	<u>Motion to Accept the agenda for September 21, 2010- Attachment 1:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore <u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor Motion Carried
IV. Resolution to Accept the August 17, 2010 Board Minutes- Attachment 2:	→ No changes needed to be made Be it resolved that the Board of Trustees of Pride	<u>Motion to Accept the August 17, 2010 Board Minutes- Attachment 2:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore

Topic	Discussion	Outcome
	<p>Academy Charter School to Accept the Board August 17, 2010 Board Minutes- Attachment 2.</p>	<p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>V. Resolution to Accept the Board Secretary & Board Treasurer’s Comments Report for June, July & August, 2010- Attachment 3</p>	<p>→ Mr. Ray reviewed all the items on this document.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Secretary & Board Treasurer’s Comments Report for June, July & August Attachment 3.</p>	<p><u>Motion to Accept the Board Secretary & Board Treasurer’s Comments Report for June, July & August, 2010- Attachment 3:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>VI. Resolution to Accept the Treasurer’s Report for June, July & August, 2010- Attachment 4</p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Treasurer’s Report for June, July & August 2010- Attachment 4.</p>	<p><u>Motion to Accept the Treasurer’s Report for June, July & August, 2010- Attachment 4:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>VII. Principal’s Report</p>	<p><u>A Shared Vision:</u> → Mrs. Thomas spoke about the test results and what they mean for our school. She presented a PowerPoint about the test results and next steps for our school. She discussed topics such as parent involvement, co-teaching, we-time Wednesday, homework accountability and professional development. → Mrs. Thomas also shared that although we made AYP (Safe Harbor) there is still a lot of work to do for our students to reach Advanced Proficient.</p>	

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	<p><u>Enrollment:</u> → We have full enrollment</p> <p><u>Lockdown:</u> → According to state guidelines we need to have a lockdown once a month as part of our Emergency Procedures. We have shared this with the teachers and they are preparing the students.</p> <p><u>Lunch Program:</u> → The students love the new food from the lunch. They are receiving more vegetables and fresh fruit.</p> <p><u>Custodian:</u> → He continues to do a great job keeping the building very clean.</p>	
<p>VIII. Resolution to Approve the Cash Receipt Schedule for June, July & August 2010 – Attachment 6</p>	<p>→ Mr. Ray reviewed the items on this list</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the Cash Receipt Schedule for June, July & August 2010- Attachment 6</p>	<p><u>Motion to Approve the Cash Receipt Schedule for June, July & August 2010 – Attachment 6 :</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>IX. Resolution to Approve the Payroll for August, 2010 & Bills List for September, 2010- Attachment 7</p>	<p>→ Mr. Ray reviewed the items on this list</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Payroll for August, 2010 & Bills List for September, 2010- Attachment 7</p>	<p><u>Motion to Approve the Payroll for August, 2010 & Bills List for September, 2010- Attachment 7:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>

Topic	Discussion	Outcome
<p>X. Approve the FICA Reimbursement Report for the month of July & August 2010- Attachment 8</p>	<p>→ Mr. Ray discussed the items on this list Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the FICA Reimbursement Report for the month of July & August 2010- Attachment 8.</p>	<p><u>Motion to Approve the FICA Reimbursement Report for the month of July & August 2010- Attachment 8:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XI. Resolution to Approve the Building Repair Cost Report- Attachment 9</p>	<p>→ Mr. Ray discussed the items on this list Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Building Repair Cost Report- Attachment 9.</p>	<p><u>Motion to Approve the Building Repair Cost Report- Attachment 9:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XII. Resolution to Approve the Renewal of the Dental Plan with Aetna for 2010-2011 School year- Attachment 10</p>	<p>→ Currently we are with Aetna and we inquired about their renewal costs Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Renewal of the Dental Plan with Aetna for 201-2011 School year- Attachment 10</p>	<p><u>Motion to Approve the Renewal of the Dental Plan with Aetna for 201-2011 School year- Attachment 10:</u> Motion to approve: Mr. Moore Seconded: Ms. Albert</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XIII. Resolution to Approve the renewal of General Liability,</p>	<p>→ Mr. Ray reviewed the items on this document. Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the renewal of General</p>	<p><u>Motion to Approve the renewal of General Liability, Property and Officers liability</u></p>

Topic	Discussion	Outcome
<p>Property and Officers liability Insurance policy for 2010-2011 school year- Attachment 11</p>	<p>Liability, Property and Officers liability Insurance policy for 2010-2011 school year- Attachment 11</p>	<p><u>Insurance policy for 2010-2011 school year- Attachment 11:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XIV. Resolution to Approve the Sale Agreement Letter between Imani Baptist Church and Shining School’s Inc- Attachment 12</p>	<p>→ Mr. Mitchell requested that Board Members view the document and defer questions to the Leadership Team.</p> <p>*Tabled</p>	
<p>XV. Resolution to Approve the Build to suit lease agreement between Pride Academy and Shining School’s Inc pending Board Attorney review- Attachment 13</p>	<p>→ Mr. Moore presented the lease agreement and we discussed the information *Although voting will take place, the Pride attorney will review the document.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the Build to suit lease agreement between Pride Academy and Shining School’s Inc pending Board Attorney review- Attachment 13</p>	<p><u>Motion to Approve the Build to suit lease agreement between Pride Academy and Shining School’s Inc pending Board Attorney review- Attachment 13:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XVI. Resolution to Approve and authorize the submission of Comprehensive Equity Plan- Attachment 14</p>	<p>→ Mrs. Thomas presented the document and reviewed the areas that are non compliant- handicap accessibility and not having an elevator, also a Career Day. → We are planning a Career Day for this year and exploring ways to make the building handicap accessible.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and authorize the submission of Comprehensive Equity Plan- Attachment</p>	<p><u>Motion to Approve and authorize the submission of Comprehensive Equity Plan- Attachment 14:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p>

Topic	Discussion	Outcome
	<p>14</p>	<p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XVII. Resolution to Authorize and Approve the transfer of \$200,000 from Pride Academy to Shining School's Inc.</p>	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School Authorize and Approve the transfer of \$200,000 from Pride Academy to Shining School's Inc.</p>	<p><u>Motion to Authorize and Approve the transfer of \$200,000 from Pride Academy to Shining School's Inc:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XVIII. Resolution to Approve the extension of Amritraj Singh's independent contract for another month not to exceed \$2,000 to help set up the power lunch and complete entering the student information into DOE enrollment System</p>	<p>→ Mr. Singh will continue his work in the Business Office and supporting the work of Mrs. Dockery</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the extension of Amritraj Singh's independent contract for another month not to exceed \$2,000 to help set up the power lunch and complete entering the student information into DOE enrollment System.</p>	<p><u>Motion to Approve the extension of Amritraj Singh's independent contract for another month not to exceed \$2,000 to help set up the power lunch and complete entering the student information into DOE enrollment System:</u> Motion to approve: Mr. Moore Seconded: Ms. Albert</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Moore- in favor</p> <p>Motion Carried</p>

Topic	Discussion	Outcome
<p>XIX. Resolution to Approve the assessment contract with The Achievement Network Corp. in the amount of \$28,500- Attachment 15</p>	<p>→ The company will be taking care of our interim assessments and data analysis → The School Board Attorney reviewed it and the document will be revised according to his feedback</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the assessment contract with The Achievement Network Corp. in the amount of \$28,500- Attachment 15</p>	<p><u>Motion to Approve the assessment contract with The Achievement Network Corp. in the amount of \$28,500- Attachment 15:</u> Motion to approve: Mr. Moore Seconded: Ms. Albert</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Moore- in favor</p> <p>Motion Carried</p>
<p>XX. New Business</p>	<p>→ Mr. Moore discussed the progress of the Shining School's Lease Agreement → NJCSA was offering to update policies through a Wellness Check → Mr. Mitchell asked if there was a digital copy of the policies available and suggested that we needed to put one together. Ms. Albert offered to take the lead on that task. → Mr. Mitchell raised the topic of expanding the Board and reiterated the importance of Board expansion. Specifically he requested the members be a parent and a person with a finance background. The guest that attended- Ms. Tikki King is very interested in joining the Board. This means that our 11 member goal would be over by 1 person. We discussed the responsibilities and role of the Board. Members also discussed the possibility of creating a Board document that outlines the expectations of the Board. → Mr. Moore's firm agreed to host the function for our fundraiser. Ms. Dumenigo provided an update from the Benefit Committee. Since there was too short of a time frame, the Committee decided to do a presentation about Pride at a Montclair Benefit. Mrs. Stephens is reaching out to the people and working out the dates for confirmation. → Mr. Ray shared the update about Citibank and since the bank rates are low or have dipped, then we should hold off on opening an account.</p>	
<p>XXI. Old Business</p>	<p>→ → Ms. Dumenigo spoke about Strategic Planning and setting the dates for Board Members. Ms. Dumenigo will also invite a Parent to be a representative at the Board Meeting.</p>	

Topic	Discussion	Outcome
	Their term will be a year and we should have very strict guidelines for confidentiality → Removing Dr. Richards from signature signing of checks	
XXII. Comments from the Public	None	
XXIII. Adjournment	<p>Motion to adjourn the meeting: Motion: Ms. Albert Seconded: Mr. Moore</p> <p>Vote: Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor</p> <p>Motion Carried</p> <p>Motion Carried at 9: 45pm</p>	