

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:37pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: January 18, 2011
Minute Taker: Ms. Jodi Cenac
Board Members Present: Mr. Mitchell, Mr. Felton, Mrs. Salazar, Mr. Moore
Others Present: Mrs. Thomas, Mr. Ray, Ms. Dumenigo
Absent: Mrs. Stephens, Ms. Albert, Mr. Tiggs

This meeting was publicized in the following papers: Newark Star Ledger, Orange Transcript, East Orange Record and Newark Ledger

IMPORTANT DATES TO REMEMBER:

February 15, 2011 @ 6pm

| Topic | Discussion | Outcome |
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| I. Welcome | Greetings and introductions by Board members | |
| II. Call to Order/Pledge | Mr. Mitchell called the meeting to order at 6:37pm Roll call was done by Mr. Mitchell Announcement of publications- Mrs. Thomas | |
| III. Resolution to Accept the agenda for January 18, 2011- Attachment 1 | Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the agenda for January 18, 2011- Attachment 1 | <u>Motion to Accept the agenda for November 2010- Attachment 1:</u> Motion to approve: Mr. Moore Seconded: Ms. Salazar <u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar – in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried |
| IV. Resolution to Accept the December 18, 2010 Board Minutes- Attachment 2: | <i>*Mr. Wenzel, our new School Attorney introduced himself and offered to support the school and the Board in future endeavors.</i> Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board December 18, 2010 Board Minutes- Attachment 2. | <u>Motion to Accept the December 18, 2010 Board Minutes- Attachment 2:</u> Motion to approve: Ms. Salazar Seconded: Mr. Felton |

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| | | <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar- in favor Mr. Felton- in favor Mr. Moore- in favor</p> <p>Motion Carried</p> |
| <p>V. Resolution to Accept the Board Secretary & Board Treasurer's Comments Report for December, 2010- Attachment 3</p> | <p>→ Mr. Ray reviewed all the items on this document.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Secretary & Board Treasurer's Comments Report for December- Attachment 3.</p> | <p><u>Motion to Accept the Board Secretary & Board Treasurer's Comments Report for December, 2010- Attachment 3:</u> Motion to approve: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar – in favor Mr. Moore- in favor Mr. Felton- in favor</p> <p>Motion Carried</p> |
| <p>VI. Resolution to Accept the Treasurer's Report for December, 2010- Attachment 4</p> | <p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Treasurer's Report for December, 2010- Attachment 4.</p> | <p><u>Motion to Accept the Treasurer's Report for December, 2010- Attachment 4:</u> Motion to approve: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar – in favor Mr. Moore- in favor Mr. Felton- in favor</p> <p>Motion Carried</p> |
| <p>VII. Resolution to Accept Board Secretary's Report for December, 2010- Attachment 5</p> | <p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Secretary's Report for December, 2010- Attachment 5.</p> | <p><u>Motion to Accept Board Secretary's Report for December, 2010- Attachment 5:</u> Motion to approve: Mr. Moore</p> |

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| | | <p>Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar- in favor Mr. Moore- in favor Mr. Felton- in favor</p> <p>Motion Carried</p> |
| <p>VIII. Resolution to Accept the Cash Receipt Schedule for December, 2010- Attachment 6</p> | <p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Cash Receipt Schedule for December, 2010- Attachment 6.</p> | <p><u>Motion to Accept the Cash Receipt Schedule for December, 2010- Attachment 6:</u> Motion to approve: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Albert – in favor Mr. Moore- in favor Mr. Felton- in favor</p> <p>Motion Carried</p> |
| <p>IX. Resolution to Accept Payroll for December, 2010 & Bills List for January, 2011- Attachment 7</p> | <p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Payroll for December 2010 & Bills List for January, 2011- Attachment 7.</p> | <p><u>Motion to Accept the Payroll for December, 2010 & Bills List for January, 2011- Attachment 7:</u> Motion to approve: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar- in favor Mr. Moore- in favor Mr. Felton- in favor</p> <p>Motion Carried</p> |
| <p>X. FICA Reimbursement Report for the month of</p> | <p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the FICA</p> | <p><u>Motion to Accept the FICA Reimbursement Report for December, 2010- Attachment 8:</u></p> |

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| December, 2010- Attachment 8 | Reimbursement Report for December, 2010- Attachment 8. | Motion to approve: Mr. Moore Seconded: Mr. Felton <u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar- in favor Mr. Felton- in favor Mr. Moore- in favor Motion Carried |
| XI. Principal's Report | <p><u>ACADEMICS:</u> → Mrs. Thomas summarized the process of our work with Achievement Network and data driven assessments. → Mr. Ofstad attended a workshop “Motivating the Unmotivated” and presented a turn- key workshop. He shared some practices that we are already doing and some are new to us- language (“If you don’t know how to do it, act as if you do, pretend as if you...”). → We are in the process of implementing Guided Reading. We have contacted a resource from the state and has a lot of experience working with teachers and students. She will present an informative workshop to faculty next week at We Time Wednesday.</p> <p><u>ATHLETICS:</u> → Basketball has started. The boys won their first game and on Saturday both teams were defeated by their opponents. However, the students played very well and exemplified the core value of determination.</p> <p><u>BULLYING PREVENTION:</u> → We had an incident in school, which brought this to our attention. → According to the new law, we needed to create a School Safety Team. We had a meeting last week (week of 1/10-1/14) → As a school we need to alert the parents and students about the law and regulations.</p> <p><u>ENROLLMENT:</u> → Held our annual lottery for next year and we are full and have strong waiting list. → We need to fill a 5th grade and 6th grade opening to have full enrollment this year.</p> | |

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| <p>XII. Resolution to Authorize and approve the filing of 990 form for 2009-2010 school year- Attachment 9</p> | <p>→ Mr. Ray reviewed this document and the School Attorney also emphasized the importance of filing this document.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Authorize and approve the filing of the 990 form for 2009-2010 school year- Attachment 9.</p> | <p><u>Motion to Authorize and approve the filing of 990 form for 2009-2010 school year- Attachment 9:</u> Motion to approve: Mr. Moore Seconded: Ms. Salazar</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> <p>Motion Carried</p> |
| <p>XIII. Resolution to approve the independent contract for Amanie Kaur for managing the Erate Grant- Attachment 10</p> | <p>→ Mr. Ray explained that this grant is a continuous process- reporting, filing, completing different forms, compliance responsibilities, etc. After exploring options, it was decided that Ms. Kaur will manage the grant and the responsibilities and she will be paid for her additional work in the amount of \$5,000. This stipend will be covered under the grant amount.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the independent contract for Amanie Kaur for managing the Erate Grant- Attachment 10</p> | <p><u>Motion to approve the independent contract for Amanie Kaur for managing the Erate Grant- Attachment 10:</u> Motion to approve: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> <p>Motion Carried</p> |
| <p>XIV. Resolution to approve the independent contract for Ruth Herr for professional development services- Attachment 11</p> | <p>→ Mrs. Thomas explained that Ms. Herr would serve as our Guided Reading Specialists to help facilitate our program and promote student achievement in LAL skills such as reading comprehension and identifying main ideas.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the independent contract for Ruth Herr for professional development services- Attachment 11</p> | <p><u>Motion to approve the independent contract for Ruth Herr for professional development services- Attachment 11:</u> Motion to approve: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> |

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| <p>XV. Resolution to approve the appointment of Mr. Ray as Public Agency Compliance Officer (P.A. C. O.) for 2010- 2011 school year- Attachment 12</p> | <p>→ Mr. Ray explained that the State is scheduled to visit and review all contracts → Mr. Ray contacted the state officials and they informed him that we needed to appoint a PACO who is usually the SBA Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the appointment of Mr. Ray as Public Agency Compliance Officer (P.A.C.O.) for 2010-2011 school year- Attachment 12</p> | <p>Motion Carried <u>Motion to Approve the appointment of Mr. Ray as Public Agency Compliance Officer (P.A.C.O.) for 2010-2011 school year- Attachment 12:</u> Motion to approve: Mr. Felton Seconded: Mr. Moore Vote: Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> |
| <p>XVI. Resolution to Approve the new bidding threshold of \$17, 500 and quotation threshold of \$2, 625 of purchasing agents effective January 1, 2011- Attachment 13</p> | <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the new bidding threshold of \$17, 500 and quotation threshold of \$2, 625 of purchasing agents effective January 1, 2011- Attachment 13</p> | <p>Motion Carried <u>Motion to Approve the new bidding threshold of \$17, 500 and quotation threshold of \$2, 625 of purchasing agents effective January 1, 2011- Attachment 13:</u> Motion to approve: Mr. Felton Seconded: Ms. Salazar Vote: Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> |
| <p>XVII. Resolution to Approve the lease between Pride Academy Charter School and Shining Schools</p> | <p>→ Mr. Wenzel provided a general synopsis about the lease agreement → He also addressed questions from the Board Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the lease between</p> | <p>Motion Carried <u>Motion to Approve the lease between Pride Academy Charter School and Shining Schools Inc. – Attachment 14:</u></p> |

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| <p>Inc.- Attachment 14</p> | <p>Pride Academy Charter School and Shining Schools Inc.- Attachment 14</p> | <p>Motion to approve: Mr. Felton Seconded: Ms. Salazar</p> <p><u>Vote:</u> <i>Mr. Mitchell- recluses himself</i> Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> <p>Motion Carried</p> |
| <p>XVIII. Resolution to Approve the submission of this year’s Uniform memorandum of Agreement- Attachment 15</p> | <p>→ The Board approves this pending the follow up meeting between Mrs. Thomas and the Chief of Police.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the submission of this year’s Uniform memorandum of Agreement- Attachment 15</p> | <p><u>Motion to Approve the submission of this year’s Uniform memorandum of Agreement- Attachment 15:</u> Motion to approve: Mr. Felton Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> <p>Motion Carried</p> |
| <p>XIX. Resolution to approve the transfer of funds to cover shortage from Account Code 11000290220 to 11000260521- Attachment 16</p> | <p>→ Mr. Ray explained the accounts that these funds would be taken from and transferred to so that there is no over expenditures.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to approve the transfer of funds to cover shortage from Account Code 11000290220 to 11000260521- Attachment 16</p> | <p><u>Motion to approve the transfer of funds to cover shortage from Account Code 11000290220 to 11000260521- Attachment 16:</u> Motion to approve: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> |

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| | | Motion Carried |
| XX. Resolution to Approve the appointment of Ms. Robin Brower as Pride Academy’s Anti-Bullying Specialist and Coordinator | <p>→ Mrs. Thomas explained that in accordance with the new law we are required to have an Anti-Bullying Specialist and Coordinator</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the appointment of Ms. Robin Brower as Pride Academy’s Anti-Bullying Specialist and Coordinator</p> | <p><u>Motion to Approve the appointment of Ms. Robin Brower as Pride Academy’s Anti-Bullying Specialist and Coordinator:</u></p> <p>Motion to approve: Mr. Felton Seconded: Mr. Moore</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> <p>Motion Carried</p> |
| XXI. New Business | <p>→ Mr. Mitchell shared cds containing the policies- new, old and revised</p> <p>→ Mr. Moore inquired if the Board members could contribute to Shining Schools and support the fundraising efforts</p> | |
| XXII. Old Business | <p>→ Mr. Mitchell referenced the email from MJM regarding the money that was owed to us for not providing services. The email stated that a decision has been made and that the money would be reimbursed. Mr. Wenzel asked for the letter to be sent so that he could review it and follow up with the matter.</p> | |
| XXIII. Comments from the Public | <p>None</p> | |
| XXIV. Adjournment | <p>Motion to adjourn the meeting:</p> <p>Motion: Mr. Moore Seconded: Mr. Felton</p> <p><u>Vote:</u> Mr. Mitchell- in favor Ms. Salazar– in favor Mr. Felton- in favor Mr. Moore- in favor</p> <p>Motion Carried</p> | |

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| | Motion Carried at | |