

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6: 45pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: January 24, 2012
Minute Taker: Ms. Jodi Cenac
Board Members Present: Mr. Mitchell, Ms. Albert, Mr. Moore
Others Present: Mr. Ray, Mrs. Thomas, Ms. Brower
Absent: Mr. Tiggs, Mrs. Bagce, Mr. Felton

This meeting was publicized in the following papers: Newark Star Ledger

IMPORTANT DATES TO REMEMBER:

Tuesday, February 21, 2012 @ 6pm

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Mr. Mitchell called the meeting to order at 6:45pm Roll call was done by Mr. Mitchell Announcement of publications- Mrs. Thomas	
III. Resolution to Accept the agenda for January 24, 2012- Attachment 1	→ Mr. Ray reviewed all of the items on the list Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the agenda for January 24, 2012- Attachment 1	<u>Motion to Accept the agenda for January 24, 2012- Attachment 1:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore <u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor Motion Carried
IV. Resolution to Accept the December 20, 2011 Board Minutes and Non Executive Session November 1, 2011 Board Minutes- Attachment 2:	Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the December 20, 2011 Board Minutes and Non Executive Session November 1, 2011 Board Minutes- Attachment 2	<u>Motion to Accept the December 20, 2011 Board Minutes and Non Executive Session November 1, 2011 Board Minutes- Attachment 2:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore <u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor

Topic	Discussion	Outcome
		Mr. Mitchell- in favor Motion Carried
<p>V. Resolution to Accept the Board Treasurer's Comments Report for December, 2011- Attachment 3</p>	<p>→ Mr. Ray reviewed the items.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Treasurer's Comments Report for December, 2011- Attachment 3</p>	<p><u>Motion to Accept the Board Treasurer's Comments Report for December, 2011- Attachment 3</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>VI. Resolution to Accept the Cash Receipt Schedule for December, 2011- Attachment 4</p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Cash Receipt Schedule for December, 2011- Attachment 4</p>	<p><u>Motion to Accept the Cash Receipt Schedule for December, 2011- Attachment 4</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>VI. Resolution to Accept Payroll for December, 2011 & Bills List for January, 2012- Attachment 5</p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept Payroll for December, 2011 & Bills List for January, 2012- Attachment 5</p>	<p><u>Motion to Accept Payroll for December, 2011 & Bills List for January, 2012- Attachment 5:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>

Topic	Discussion	Outcome
<p>VII. Resolution to Accept the Payroll for December, 2011 & Bills List for January, 2012 – Attachment 5</p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Payroll for December, 2011 & Bills List for January, 2012 – Attachment 5</p>	<p><u>Motion to Accept the Payroll for December, 2011 & Bills List for January, 2012 – Attachment 5:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>VIII. Resolution to Accept and Approve Board Treasurer’s Report for December, 2011- Attachment 6</p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p>**Approved pending signature of the Treasurer</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept and Approve Board Treasurer’s Report for December, 2011- Attachment 6</p>	<p><u>Motion to Accept and Approve Board Treasurer’s Report for December, 2011- Attachment 6:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>IX. Principal’s Report</p>	<p>Mrs. Thomas provided a summary about Charter Renewal Visit.</p> <p><u>Some of the commendations were:</u></p> <ol style="list-style-type: none"> 1. Mr. Ray’s strengths as an SBA 2. Awareness of strong culture 3. Strategic ways of using data 4. Creative ways to encourage parent involvement 5. Authentic ways and active modeling of our mission statement- especially academic excellence, leadership and service 6. Reference as a “High- Performing” school <p><u>Feedback:</u></p> <ol style="list-style-type: none"> 1. Taking learning to the next step- having more student-centered learning versus teacher driven instruction 2. The support we provide for our teachers to minimize teacher burn-out 3. The ways in which we are preparing our students for life outside of Pride- we have a very structured environment and how will we prepare students to transition to regular high 	

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	<p>schools</p> <p><u>Achievement Network:</u> → Language Arts is experiencing some challenges with the ANET assessment since it is not possible to focus on one standard at a time...they need to integrate other reading skills as well → Ms. Martin is working with us as we move forward to make the changes needed to overcome challenges</p> <p><u>Teacher Evaluation:</u> → Mrs. Thomas and Ms. Dumenigo are preparing and in the midst of second round of formal evaluations → This cycle the Teacher Documentation Log will be reviewed and the information will help us move forward in the year as teachers seek to increase achievement and achieve SMART Goals</p> <p><u>Living The Vision Assembly:</u> → We started off wanting to recognize the students who had an outstanding HW record. However, the list was really large and we thought about why should we recognize only HW students- they are already doing what they are supposed to and what is expected. So we extended the theme into recognizing students who earned No Suspensions, No HWA or Lateness, and growth of 15% or more on the ANET assessments. Students who achieved one of these areas were awarded a Dress Down Day. → During this assembly, we also shared about the Dr. Martin Luther King Jr. holiday, how it came to be, the monument erected in DC, and how our students are living the dream and our vision.</p> <p><u>Math X-Factor Party:</u> → The Math Department in an effort to promote mastery of Math Facts, administered pre/mid/post assessments to measure student progress. Many more students than expected achieved 80% or higher on the final assessment. The Math Department hosted a dance party where they served drinks, snacks, and had raffles to award prizes to students. Students were also recognized on a Gold, Silver and Bronze level.</p> <p><u>Parent Party:</u> → We hosted our 3rd Parent Party, which was a themed Board Game Night. About 15 teachers remained after school and engaged in hosting different board games or playing the games. It was a great way to bring parents and students together as families and for teachers to interact with students and families in a different setting.</p>	

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	<p><u>Bullying Report by Ms. Brower:</u> <u>HIB (Harassment Intimidation Bullying) Report:</u></p> <p><i>**14 incidents as of January 24, 2012 (From September 2011- present):</i></p> <p><i>Fight-</i> between two 8th grade boys. Several students knew about it and witnessed the fight. Some students recorded the fight on their cell phones. One student engaged in the fight decided to change his mind but the fight still took place. The more aggressive student received a 5 day suspension and was removed from the basketball team, the other student received a 3 day suspension since he initially agreed to the fight, and all the students who were involved in recording received suspensions and are required to attend a mandatory Bullying Workshop.</p> <p><i>Recording during Class-</i> a student recorded another student misbehaving in science class, which was being covered by another teacher, and posted it to Facebook. The student also recorded the fight that took place off school grounds.</p> <p><i>Teacher & Student Survey-</i> Ms. Brower reviewed the results from the School Safety survey administered to teachers and students. She will follow up with some of the responses, but overall results proved to be satisfactory and positive.</p>	
<p>X. Resolution to Accept & Approve Board Secretary Report for December, 2011 Attachment 7</p>	<p>→ Mr. Ray reviewed the items</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept & Approve Board Secretary Report for December, 2011 Attachment 7</p>	<p><u>Motion to Accept & Approve Board Secretary Report for December, 2011 Attachment 7:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XI. Resolution to Approve the FICA Reimbursement Report for December, 2011- Attachment 8</p>	<p>→ Mr. Ray reviewed the items</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the FICA Reimbursement Report for December, 2011- Attachment 8</p>	<p><u>Motion to Approve the FICA Reimbursement Report for December, 2011- Attachment 8:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p>

Topic	Discussion	Outcome
		<p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XII. Resolution to approve the submission of FY11 NCLB Amendment application- Attachment 9</p>	<p>→ Mr. Ray reviewed the items</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to approve the submission of FY11 NCLB Amendment application- Attachment 9</p>	<p><u>Motion to approve the submission of FY11 NCLB Amendment application- Attachment 9:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XIII. Resolution to Approve the submission of FY12 Title 1 Comparability Report- Attachment 10</p>	<p>→ Mr. Ray reviewed the items</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the submission of FY12 Title 1 Comparability Report- Attachment 10</p>	<p><u>Motion to Approve the submission of FY12 Title 1 Comparability Report- Attachment 10:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XIV. Resolution to Approve the submission of FY11 Title 1 Performance Report- Attachment 11</p>	<p>→ Mr. Ray reviewed the items</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the submission of FY11 Title 1 Performance Report- Attachment 11</p>	<p><u>Motion to Approve the submission of FY11 Title 1 Performance Report- Attachment 11:</u> Motion to approve: Ms. Albert Seconded: Mr. Moore</p>

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		<p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XV. Resolution to Approve the submission of FY11 IDEA Final Report- Attachment 12</p>	<p>→ Mr. Ray reviewed the items</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the submission of FY11 IDEA Final Report- Attachment 12</p>	<p><u>Motion to Approve the submission of FY11 IDEA Final Report- Attachment 12:</u></p> <p>Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XVI. Resolution to approve the Revised Cash Advance Policy- Attachment 13</p>	<p>→ Revised to state that advances can only be distributed for school related expenses- ex. an off site workshop</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to approve the Revised Cash Advance Policy- Attachment 13</p>	<p><u>Motion to Approve the Revised Cash Advance Policy- Attachment 13:</u></p> <p>Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XVII. Resolution authorizing the Affirmative Action Team to conduct the needs assessment and develop a comprehensive equity plan- Attachment 14</p>	<p>→ updating our current Affirmative Action Plan</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School authorizes the Affirmative Action Team to conduct the needs assessment and develop a comprehensive equity plan- Attachment 14</p>	<p><u>Motion to authorizes the Affirmative Action Team to conduct the needs assessment and develop a comprehensive equity plan- Attachment 14:</u></p> <p>Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p><u>Vote:</u> Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p>

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<p>XVIII. Resolution authorizing the submission of the Comprehensive Equity Plan fro 2011-2014- Attachment 15</p>	<p>→ updating our current plan to extend to 2014, addressing concerns that were barriers (handicap accessibility: we have began that especially on the main level, Career Day- we have hosted our first and now we need to continue by making it an annual event)</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School authorizes the submission of the Comprehensive Equity Plan fro 2011-2014- Attachment 15</p>	<p>Motion Carried</p> <p><u>Motion to authorizes the submission of the Comprehensive Equity Plan fro 2011-2014- Attachment 15:</u></p> <p>Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p>Vote: Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XIX. Resolution to adopt the English Language Services plan for 2011-2014- Attachment 16</p>	<p>→ Mrs. Thomas reviewed this plan. It is designed for students who may be in need of ESL services.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School adopt the English Language Services plan for 2011-2014- Attachment 16</p>	<p><u>Motion to adopt the English Language Services plan for 2011-2014- Attachment 16:</u></p> <p>Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p>Vote: Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XX. Resolution to adopt the revised Integrated Pest Management Plan- Attachment 17</p>	<p>→ Mrs. Thomas reviewed the Plan</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School adopt the revised Integrated Pest Management Plan- Attachment 17</p>	<p><u>Motion to adopt the revised Integrated Pest Management Plan- Attachment 17:</u></p> <p>Motion to approve: Ms. Albert Seconded: Mr. Moore</p> <p>Vote: Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried</p>
<p>XXI. New Business</p>	<p>→ Mr. Mitchell spoke of the governance training for Board members → New Board Open House on Tuesday, March 6, 2012 @</p>	

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	<p>6pm. We will invite new people and introduce them to Shining Schools and the Pride Academy Charter School Board → Mr. Ray spoke about a letter that was drafted to the Health Insurance Company in reference to the agreement that was made when we signed the Health Insurance contracts with them. The company needs to return \$100,000 → Ms. Dumenigo reminded everyone to submit names for contacts or friends they may know that would be interested in being on the Board or supporting the school in some way</p>	
XXII. Old Business		
XXIII. Comments from the Public	None	
XXI. Adjournment	<p>Motion to adjourn the meeting: Ms. Albert Seconded: Mr. Moore</p> <p>Vote: Ms. Albert – in favor Mr. Moore- in favor Mr. Mitchell- in favor</p> <p>Motion Carried The meeting was adjourned at 8:16pm</p>	