

## Board Meeting Minutes

**Organization:** Pride Academy Charter School Board Meeting  
**President:** Mr. Mitchell  
**Time:** 6:41 pm  
**Place:** 117 Elmwood Avenue, East Orange, NJ 07018  
**Date:** May 8, 2012  
**Minute Taker:** Ms. Jodi Cenac  
**Board Members Present:** Mr. Mitchell, Ms. Albert, Mr. Felton  
**Others Present:** Mr. Ray, Mrs. Thomas, Ms. Dumenigo, Ms. Brower,  
**Absent:** Mr. Moore, Mr. Tiggs, Mrs. Bagce

This meeting was publicized in the following papers: Newark Star Ledger

### IMPORTANT DATES TO REMEMBER:

*Tuesday, June 12, 2012 @ 6pm*

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Mr. Mitchell called the meeting to order at 6:41pm Roll call was done by Mr. Mitchell Announcement of publications- Mrs. Thomas	
III. Resolution to Accept the agenda for May 8, 2012- Attachment 1	→ Mr. Ray reviewed all of the items on the list  <b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the agenda for May 8, 2012- Attachment 1</b>	<b><u>Motion to Accept the agenda Accept the agenda for May 8, 2012- Attachment 1:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton  <b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor  <b>Motion Carried</b>
IV. Resolution to Accept March 27, 2012 Board Minutes- Attachment 2:	<b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept March 27, 2012 Board Minutes- Attachment 2</b>	<b><u>Motion to Accept March 27, 2012 Board Minutes- Attachment 2:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton  <b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor

Topic	Discussion	Outcome
		<b>Motion Carried</b>
<b>V. Executive Session was entered for the Student Hearing and</b>	→ Motion entered at 6:56pm to discuss student expulsion and teacher non-renewal.	<b>Motion to enter Executive Session:</b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton  <b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor  <b>Motion Carried</b>
<b>VI. Resolution to Accept the Board Treasurer's Comments Report for March, 2012- Attachment 3</b>	→ Mr. Ray reviewed the items.  <b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Treasurer's Comments Report for March, 2012- Attachment 3</b>	<b>Motion to Accept the Board Treasurer's Comments Report for March, 2012- Attachment 3:</b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton  <b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor  <b>Motion Carried</b>
<b>VI. Resolution to Accept the Cash Receipt Schedule for February 2012- Attachment 4</b>	→ Mr. Ray reviewed the items on the list.  <b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Cash Receipt Schedule for March, 2012- Attachment 4</b>	<b>Motion to Accept the Cash Receipt Schedule for March, 2012- Attachment 4:</b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton  <b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor  <b>Motion Carried</b>
<b>VIII. Resolution to Accept Payroll for March, 2012 &amp; Bills List for April, 2012- Attachment 5</b>	→ Mr. Ray reviewed the items on the list.  <b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept Payroll for March, 2012 &amp; Bills List for April, 2012- Attachment 5</b>	<b>Motion to Accept Payroll for March, 2012 &amp; Bills List for April, 2012- Attachment 5:</b> <b>Motion to approve:</b> Ms. Albert

Topic	Discussion	Outcome
		<p><b>Seconded:</b> Mr. Felton</p> <p><b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p><b>IX. Resolution to Accept and Approve Board Treasurer's Report for March, 2012- Attachment 6</b></p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept and Approve Board Treasurer's Report for March, 2012- Attachment 6</b></p>	<p><b><u>Motion to Accept and Approve Board Treasurer's Report for March, 2012- Attachment 6:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p><b>X. Resolution to Accept and Approve the Board Secretary's Report for March, 2012- Attachment 7</b></p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept and Approve the Board Secretary's Report for March, 2012- Attachment 7</b></p>	<p><b><u>Motion to Accept and Approve the Board Secretary's Report for March, 2012- Attachment 7:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b>Vote:</b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p><b>XI. Resolution to Accept the FICA Reimbursement Report for March, 2012 and April, 2012- Attachment 8</b></p>	<p>→ Mr. Ray reviewed the items on the list.</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the FICA Reimbursement Report for March, 2012 and April, 2012- Attachment 8</b></p>	<p><b><u>Motion to Accept the FICA Reimbursement Report for March 2012, and April, 2012, 2012- Attachment 8:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b>Vote:</b></p>

Topic	Discussion	Outcome
		Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor  <b>Motion Carried</b>
<b>XII. Principal's Report</b>	<p><b><u>NJ ASK:</u></b>            → We have almost finished administering the test and are in the process of completing the make-up exams.            → Ms. Dumenigo organized and facilitated the distribution of materials each day, and everything ran smoothly.</p> <p><b><u>PACS University:</u></b>            → After NJ Ask we place the focus on learning in bit of a different way- getting ready for the rest of your life. Teachers design units that are more “collegial.” For example, architecture, finance, etc.            → We are also utilizing the chart to award points- PACS points, to students who elevate the learning of the class and teacher</p> <p><b><u>Project Pride:</u></b>            → Project Pride used to be a class taught for the entire year. However, it was too much time and often became too drawn out. We wanted the service projects to be more community based. This year, each team is developing a proposal and the entire community will select the best proposal for a service project and then we will work as a community to make sure the service project is accomplished.</p> <p><b><u>EPIC Student Party:</u></b>            → As a school we wanted to recognize the students specifically for our silver gains awards. We served the students cake, decorated the gym, and distributed silver medals-we had a very spirited atmosphere to celebrate their achievement. Parents and teachers supported the efforts.</p> <p><b><u>NJ ASK PEP Rally:</u></b>            → Hosted a Pep Rally to encourage and motivate students for the NJ Ask. Cheerleaders performed a cheer, they worked with Mrs. Dockery, Mrs. Popinko, and Ms. Paladino, a student poem and a photo powerpoint with inspirational videos and messages which was organized by Ms. Dumenigo.</p> <p><b><u>Playground:</u></b>            → Build day is May 19, 2012</p>	
	<p><b><u>Resolutions for Attachments 9- 20 were moved in a bundle. They will be specified throughout the minutes.</u></b>  <b>Motion to approve:</b>            Ms. Albert  <b>Seconded:</b>            Mr. Felton</p>	

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	<p><b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>	
<p><b>XIII. Resolution to Approve the Budget Transfer to cover the shortage by line items- Attachment 9</b></p>	<p>→ If we had expenditures in one area, for example we had an expense in classroom supplies and we ha extra money in instructional, then we moved monies to cover the cost.</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the Budget Transfer to cover the shortage by line items- Attachment 9</b></p>	<p><b><u>Motion to Approve the Budget Transfer to cover the shortage by line items- Attachment 9:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p><b>XIV. Resolution to Approve the Metlife short term disability- Attachment 10</b></p>	<p>→ Providing short term disability coverage for staff → Mr. Ray explained the plan in greater detail to the Board</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the short term disability- Attachment 10</b></p>	<p><b><u>Motion to Approve the short term disability- Attachment 10:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p><b>XV. Resolution to approve the teacher Appreciation stipend in the amount of \$4,700 (Net) for all faculty and staff.</b></p>	<p>→ stipend distributed during Teacher Appreciation Week</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the teacher appreciation stipend in the amount of \$4,700 (Net) for all faculty and staff.</b></p>	<p><b><u>Motion to approve the teacher appreciation stipend in the amount of \$4,700 (Net) for al faculty and staff:</u></b> <b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p>

Topic	Discussion	Outcome
		<b>Motion Carried</b>
<b>XVI. Resolution to Approve the renewal list for 2012- 2013 school year- Attachment 11</b>	<p>→ Members reviewed the list of teachers and staff</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the renewal list for the 2012-2013 school year- Attachment 11</b></p>	<p><b><u>Motion to Approve the renewal list for 2012-2013 school year- Attachment 11:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton</p> <p><b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<b>XVII. Resolution to Approve the nonrenewal list- Attachment 12</b>	<p>→ Mrs. Thomas reviewed the item during Executive session</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the nonrenewal list- Attachment 12</b></p>	<p><b><u>Motion to Approve the nonrenewal list- Attachment 12:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton</p> <p><b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<b>XVIII. Resolution to Approve the Resolution to certify that there are no corrective actions since there are no audit findings for 2010-2011 school year audit-Attachment 13</b>	<p>→ Mr. Ray explained this item.</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the resolution to certify that there are no corrective actions since there are no audit findings for 2010- 2011 school year audit- Attachment 13</b></p>	<p><b><u>Motion to approve the resolution to certify that there are no corrective actions since there are no audit findings for 2010- 2011 school year audit- Attachment 13</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton</p> <p><b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<b>XIX. Resolution to Approve the</b>	<p>→ Mr. Ray reviewed the items.</p>	<p><b><u>Motion to Approve the processing of year end</u></b></p>

Topic	Discussion	Outcome
<p>processing of year end stipend in the amount of \$84, 646.00 for 2011-2012 school year</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the processing of year end stipend in the amount of \$84, 646.00 for 2011-2012 school year</b></p>	<p><b><u>stipend in the amount of \$84, 646.00 for 2011-2012 school year:</u></b></p> <p><b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p>XX. Resolution to Approve the processing of the refund of 1.5% of their gross pay taken from payroll as health deductions from all new teachers and staff hired for the 2011-2012 school year, in the amount of &amp; \$8, 877.77 (Net)- Attachment 14</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the processing of the refund of 1.5% of their gross pay taken from payroll as health deductions from all new teachers and staff hired for the 2011-2012 school year, in the amount of &amp; \$8, 877.77 (Net)- Attachment 14</b></p>	<p><b><u>Motion to Approve the processing of the refund of 1.5% of their gross pay taken from payroll as health deductions from all new teachers and staff hired for the 2011-2012 school year, in the amount of &amp; \$8, 877.77 (Net)- Attachment 14</u></b></p> <p><b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p>XXI. Resolution to approve the reimbursement of \$1, 127.64 paid to employees who have not taken school provided medical plan</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the reimbursement of \$1, 127.64 paid to employees who have not taken school provided medical plan</b></p>	<p><b><u>Motion to approve the reimbursement of \$1, 127.64 paid to employees who have not taken school provided medical plan:</u></b></p> <p><b>Motion to approve:</b> Ms. Albert <b>Seconded:</b> Mr. Felton</p> <p><b><u>Vote:</u></b> Mr. Mitchell- in favor Ms. Albert- in favor Mr. Felton- in favor</p>

Topic	Discussion	Outcome
<p>XXII. Resolution to Approve the year-end field trips in the amount not to exceed \$12,000.00- Attachment 15</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the year-end field trips in the amount not to exceed \$12,000.00- Attachment 15</b></p>	<p><b>Motion Carried</b>  <u>Motion to Approve the year-end field trips in the amount not to exceed \$12,000.00- Attachment 15:</u>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton   <u>Vote:</u>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor   <b>Motion Carried</b></p>
<p>XXIII. Resolution to Approve the Personnel Handbook for the school year 2012-2013- Attachment 16</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the Personnel Handbook for the school year 2012-2013- Attachment 16</b></p>	<p><b>Motion to Approve the Personnel Handbook for the school year 2012-2013- Attachment 16</b>  <u>Motion to approve:</u>  Ms. Albert  <b>Seconded:</b>  Mr. Felton   <u>Vote:</u>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor   <b>Motion Carried</b></p>
<p>XXIV. Resolution to Approve the processing of \$1,000 paid to non-teaching support staff for EPIC award</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the processing of \$1,000 paid to non-teaching support staff for EPIC award</b></p>	<p><b>Motion to Approve the processing of \$1,000 paid to non-teaching support staff for EPIC award:</b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton   <u>Vote:</u>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor   <b>Motion Carried</b></p>
<p>XXV. Resolution to Renew</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Renew contracts with Essex</b></p>	<p><b>Motion to Renew contracts with Essex</b></p>



Topic	Discussion	Outcome
<p>contracts with Essex Regional for all contracts (Child Study Team Services, Speech Services and Home Instruction Services) for 2012-2013 school year- Attachment 17</p>	<p><b>Regional for all contracts (Child Study Team Services, Speech Services and Home Instruction Services) for 2012-2013 school year- Attachment 17</b></p>	<p><b><u>Regional for all contracts (Child Study Team Services, Speech Services and Home Instruction Services) for 2012-2013 school year- Attachment 17:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton</p> <p><b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p>XXVI. Resolution to Approve and authorize to publicly bid the food service contract for the school year 2012-2013- Attachment 18</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve and authorize to publicly bid the food service contract for the school year 2012-2013- Attachment 18</b></p>	<p><b><u>Motion to Approve and authorize to publicly bid the food service contract for the school year 2012-2013- Attachment 18:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton</p> <p><b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>
<p>XXVII. Resolution to Approve Mr. Ray as Public Agency Compliance Officer (PACO) for the 2012- 2013 School Year</p>	<p>→ Mr. Ray explained that new vendors in NJ need to be registered and his role would ensure that they have the proper paper work</p> <p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve Mr. Ray as Public Agency Compliance Officer (PACO) for the 2012- 2013 School Year</b></p>	<p><b><u>Motion to Approve Mr. Ray as Public Agency Compliance Officer (PACO) for the 2012-2013 School Year:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton</p> <p><b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor</p> <p><b>Motion Carried</b></p>

Topic	Discussion	Outcome
<p>XXVIII. Resolution to Approve the substitute pay rate of \$100/day for 2012-2013 school year</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the substitute pay rate of \$100/day for 2012-2013 school year</b></p>	<p><b><u>Motion to Approve the substitute pay rate of \$100/day for 2012-2013 school year:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton   <b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor   <b>Motion Carried</b></p>
<p>XXIX. Resolution to Approve the proposed Board meeting dates, times, and places for 2012- 2013 school year- Attachment 19</p>	<p>→ Members reviewed the proposed dates and times   <b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the proposed Board meeting dates, times, and places for 2012- 2013 school year- Attachment 19</b></p>	<p><b><u>Motion to Approve the proposed Board meeting dates, times, and places for 2012- 2013 school year- Attachment 19:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton   <b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor   <b>Motion Carried</b></p>
<p>XXX. Resolution to Approve the Professional Development Plan for 2012- 2013 school year- Attachment 20</p>	<p><b>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Professional Development Plan for 2012- 2013 school year- Attachment 20</b></p>	<p><b><u>Motion to Approve the Professional Development Plan for 2012- 2013 school year- Attachment 20:</u></b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton   <b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor   <b>Motion Carried</b></p>
<p>XV. New Business</p>	<p>None at this time.</p>	
<p>XVI. Old Business</p>	<p>→ Register for Build Day on May 19, 2012. Members can register at <a href="http://www.prideacs.org">www.prideacs.org</a></p>	

Topic	Discussion	Outcome
<b>XVII. Comments from the Public</b>	None	
<b>XXI. Adjournment</b>	<p><b>Motion to adjourn the meeting:</b>  <b>Motion to approve:</b>  Ms. Albert  <b>Seconded:</b>  Mr. Felton</p> <p><b><u>Vote:</u></b>  Mr. Mitchell- in favor  Ms. Albert- in favor  Mr. Felton- in favor</p> <p><b>Motion Carried and meeting was adjourned at 9:21pm</b></p>	