

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:10pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: September 25, 2012
Minute Taker: Ms. Jodi Cenac
Board Members Present: Mr. Mitchell, Mrs. Bagce, Ms. Barber, Mr. Moore, Mr. Felton, Dr. Morgan- Black
Others Present: Mr. Ray, Mrs. Thomas, Ms. Dumenigo,
Absent:
 *Please note that Mr. Moore arrived at 6:40pm
 *Please note that Mr. Felton arrived at 6:54pm

This meeting was publicized in the following papers: Newark Star Ledger and Pride Academy Website

IMPORTANT DATES TO REMEMBER:

Tuesday, October 16, 2012 @ 6pm

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Mr. Mitchell called the meeting to order at 6:10pm Roll call was done by Mr. Mitchell Announcement of publications- Mrs. Thomas	
Introduction of New Board Member: Dr. Alison Morgan- Black Mr. Mitchell and Members of Administration met with the candidate. Be it resolved that the Board of Trustees of Pride Academy Charter School approve the induction of Dr. Morgan- Black as a new Board member.		<u>Motion to approve the induction of Dr. Morgan- Black as a new Board member:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce <u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Motion Carried
III. Resolution to Accept the agenda for September 25, 2012- Attachment 1	→ Members reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the agenda for September 25, 2012- Attachment 1	<u>Motion to Accept the agenda for September 25, 2012- Attachment 1:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce <u>Vote:</u> Mr. Mitchell- in favor

Topic	Discussion	Outcome
		Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Motion Carried
IV. Resolution to Accept September 4, 2012 Board Minutes- Attachment 2:	→ Members reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept September 4, 2012 Board Minutes- Attachment 2	<u>Motion to Accept September 4, 2012 Board Minutes- Attachment 2:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce <u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Motion Carried
V. Resolution to Accept the Board Treasurer's Comments Report for July & August, 2012- Attachment 3	→ Mr. Ray reviewed the items. Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Treasurer's Comments Report for July & August, 2012- Attachment 3	<u>Motion to Accept the Board Treasurer's Comments Report for July & August, 2012- Attachment 3:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce <u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Motion Carried
VI. Resolution to Accept the Cash Receipt July & August 2012- Attachment 4	→ Mr. Ray reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Cash Receipt Schedule for July and August, 2012- Attachment 4	<u>Motion to Accept the Cash Receipt Schedule for July and August, 2012- Attachment 4:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce <u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor

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		Dr. Morgan- Black- in favor Motion Carried
VII. Resolution to Accept Payroll for August 2012 & Bills List for September, 2012- Attachment 5	→ Mr. Ray reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept Payroll for August, 2012 & Bills List for September, 2012- Attachment 5	<u>Motion to Accept Payroll for August, 2012 & Bills List for September, 2012- Attachment 5:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce Vote: Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Motion Carried
VIII. Resolution to Accept and Approve Board Treasurer's Report for July and August, 2012- Attachment 6	→ Mr. Ray reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept and Approve Board Treasurer's Report for July and August 2012- Attachment 6 <i>*This approval is pending the Treasurer's signature*</i>	<u>Motion to Accept and Approve Board Treasurer's Report for July and August, 2012- Attachment 6:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce Vote: Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Motion Carried
IX. Resolution to Accept and Approve the Board Secretary's Report for July and August, 2012- Attachment 7	→ Mr. Ray reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept and Approve the Board Secretary's Report for July and August, 2012- Attachment 7 <i>*Please note that Mr. Moore began to vote at this time.</i>	<u>Motion to Accept and Approve the Board Secretary's Report for July and August, 2012- Attachment 7:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce Vote: Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in

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		favor Mr. Moore- in favor Motion Carried
X. Resolution to Accept the FICA Reimbursement Report for August and September, 2012- Attachment 8	<p>→ Mr. Ray reviewed the items on the list.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the FICA Reimbursement Report for August and September, 2012- Attachment 8</p> <p><i>*Please note that Mr. Felton began to vote at this time.</i></p>	<p><u>Motion to Accept the FICA Reimbursement Report for August and September, 2012- Attachment 8:</u></p> <p>Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p><u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
XI. Principal's Report	<p>There have been many changes and one of them is the idea of families. We are a family and we wanted to make it more prominent with the students. It started with Field Day at the end of the year, where we divided the students up among grades and it worked out really well.</p> <p>→ Now we have 3 families with one team from each grade per family (4 teams- grades 5, 6, 7, 8 in each family)</p> <p>→ Family names are Kae Mae, Eban, and Fihankra (names derived from the ancient Adinkra symbols)</p> <p>→ In addition, students have been mixed up in all of the teams and this minimizes the stigma of being on a "low" team. We now have divided students into High Math/High LAL, High Math/Low LAL, High LAL/Low Math which enables us to infuse various teaching styles and most importantly meet the needs of our diverse learners effectively.</p> <p>→ Students, parents and faculty have responded well to the changes.</p> <p><u>Parent Involvement:</u></p> <p>→ We changed the format of Back to School Night to Back to School Bingo and parents came to meet the teachers and they also had a chance to meet other parents and interact in a positive way. Parents visited teachers to find out big ideas and academic goals, etc.</p> <p>→ It was a positive experience for families, teachers and students</p> <p>→ There were over 100 parents in attendance and there were prizes awarded as well</p> <p><u>Academic Changes:</u></p> <p>→ Mrs. Wilson and Mrs. Chavanne are able to be part of the</p>	

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	<p>coaching team with Mrs. Thomas and Ms. Dumenigo. Mrs. Chavanne is the Special Education Coordinator and Mrs. Wilson is the Dean of Academics. This provides additional support and coaching for teachers.</p> <p>→ Monday thru Thursday we have implemented a Study Hall period where teachers are able to provide tutoring to students and students are able to get started on their homework</p> <p>→ Students are also a provided a snack during Study Hall</p> <p><u>Teacher/Staff Evaluation System:</u></p> <p>→ Last year we informally adopted the evaluation system and this year we are moving into using it formally. It's the Stronge System</p> <p>→ There is the need for a committee which includes a Special Education Coordinator, Parent, teacher, and Board Member</p> <p>→ The evaluation also includes the Social Workers, Deans, and Nurse</p> <p>→ Mrs. Thomas invited board members to think about joining the committee</p> <p><u>Charter Agreement:</u></p> <p>→ All schools have to sign the charter agreement. It is basically what we were evaluated on when we submitted the charter application and during the charter renewal.</p> <p><u>Enrollment:</u></p> <p>→ We are at full enrollment- 264 students</p> <p><i>* Mr. Mitchell saluted Administration for working creatively to meet the needs of the students and faculty. They addressed the needs in the best interests of everyone and maintained the integrity of our mission and purpose.</i></p>	
<p>XII. Resolution to accept the 2012-2013 Insurance Renewal with New Jersey School Board Association Insurance Group for coverage of General liability, property, workers comp and officers omission policy- Attachment 9</p>	<p>→ Mr. Ray reviewed the items with the members.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School accept the 2012-2013 Insurance Renewal with New Jersey School Board Association Insurance Group for coverage of General liability, property, workers comp and officers omission policy - Attachment 9</p>	<p><u>Motion to accept the 2012-2013 Insurance Renewal with New Jersey School Board Association Insurance Group for coverage of General liability, property, workers comp and officers omission policy - Attachment 9:</u></p> <p>Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p><u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor</p>

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<p>XIII. Resolution to Approve the revised proposal from Entel in the amount of \$3, 359 to expand the bell system to the four modular classrooms- Attachment 10</p>	<p>→ Mr. Ray reviewed the item with the members.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the revised proposal from Entel in the amount of \$3, 359 to expand the bell system to the four modular classrooms Attachment 10</p>	<p>Mr. Felton- in favor Motion Carried</p> <p><u>Motion to Approve the revised proposal from Entel in the amount of \$3, 359 to expand the bell system to the four modular classrooms - Attachment 10:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p><u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
<p>XIV. Resolution to approve the hiring of Mr. Matthew Creange as a Special Education Teacher for 2012- 2013 school year with the annual salary of \$46, 690 – Attachment 11</p>	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the hiring of Mr. Matthew Creange as a Special Education Teacher for 2012- 2013 school year with the annual salary of \$46, 690 – Attachment 11</p>	<p><u>Motion to approve the hiring of Mr. Matthew Creange as a Special Education Teacher for 2012- 2013 school year with the annual salary of \$46, 690 – Attachment 11:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p><u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
<p>XV. Resolution to approve and accept the Charter Agreement- Attachment 12</p>	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve and accept the Charter Agreement- Attachment 12</p>	<p><u>Motion to approve and accept the Charter Agreement- Attachment 12:</u> Motion to approve: Ms. Barber Seconded:</p>

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		<p>Mrs. Bagce</p> <p><u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
<p>XVI. Resolution to Approve and Accept the contract of Essex Regional Education Services Commission for Physical Therapy Services and Occupational Therapy Services at an hourly rate of \$97.00 for 2012-2013 school year- Attachment 13</p>	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and Accept the contract of Essex Regional Education Services Commission for Physical Therapy Services and Occupational Therapy Services at an hourly rate of \$97.00 for 2012-2013 school year- Attachment 13</p>	<p><u>Motion to Approve and Accept the contract of Essex Regional Education Services Commission for Physical Therapy Services and Occupational Therapy Services at an hourly rate of \$97.00 for 2012-2013 school year- Attachment 13:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p><u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
<p>XVII. Resolution to Approve and accept the revised employee contract for Tanis Chavanne as Special Education Coordinator</p>	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and Accept the contract of Essex Regional Education Services Commission for Physical Therapy Services and Occupational Therapy Services at an hourly rate of \$97.00 for 2012-2013 school year- Attachment 13</p>	<p><u>Motion to Approve and accept the revised employee contract for Tanis Chavanne as Special Education Coordinator:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p><u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor</p>

Topic	Discussion	Outcome
		Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried
XVIII. Resolution to approve and accept the termination of Mrs. Shilpa Desai as Accounts Payable Clerk effective September 19, 2012	<p>→ Board asked if the attorney approved the termination and they were informed that the attorney reviewed the termination procedures and everything was settled appropriately.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and Accept the contract of Essex Regional Education Services Commission for Physical Therapy Services and Occupational Therapy Services at an hourly rate of \$97.00 for 2012-2013 school year- Attachment 13</p>	<p><u>Motion to approve and accept the termination of Mrs. Shilpa Desai as Accounts Payable Clerk effective September 19, 2012:</u></p> <p>Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
XIX. Resolution to Approve the joining of the NJSBAIG North Jersey Educational Insurance Fund for 2012-2015- Attachment 14	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the joining of the NJSBAIG North Jersey Educational Insurance Fund for 2012-2015- Attachment 14</p> <p><i>*This approval is pending subject to attorney review.</i></p>	<p><u>Motion to Approve the joining of the NJSBAIG North Jersey Educational Insurance Fund for 2012-2015- Attachment 14:</u></p> <p>Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
XX. Resolution to accept the Professional Services Agreement between Pride Academy Charter	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the Professional Services Agreement between Pride Academy Charter School & Janice Meyers Educational Consulting for providing Erate services for the school year 2013- 2014 in the amount not to exceed \$5, 200- attachment 15</p>	<p><u>Motion to accept the Professional Services Agreement between Pride Academy Charter School & Janice Meyers Educational</u></p>

Topic	Discussion	Outcome
<p>School & Janice Meyers Educational Consulting for providing Erate services for the school year 2013-2014 in the amount not to exceed \$5, 200- attachment 15</p>		<p><u>Consulting for providing Erate services for the school year 2013- 2014 in the amount not to exceed \$5, 200- attachment 15:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce <u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
<p>XXI. Resolution to accept the Tuition Contract for services provided from September 1, 2012 through June 30, 2013 for Special Education Student from Essex Regional Educational Services commission in the amount of \$42, 640- Attachment 16</p>	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the Tuition Contract for services provided from September 1, 2012 through June 30, 2013 for Special Education Student from Essex Regional Educational Services commission in the amount of \$42, 640- Attachment 16</p>	<p><u>Motion to accept the Tuition Contract for services provided from September 1, 2012 through June 30, 2013 for Special Education Student from Essex Regional Educational Services commission in the amount of \$42, 640- Attachment 16:</u> Motion to approve: Ms. Barber Seconded: Mrs. Bagce <u>Vote:</u> Mr. Mitchell- in favor Mrs. Bagce- in favor Ms. Barber- in favor Dr. Morgan- Black- in favor Mr. Moore- in favor Mr. Felton- in favor Motion Carried</p>
<p>XX. New Business</p>	<p>→ None</p>	
<p>XXI. Old Business</p>	<p>→ Board discussed the issue and concerns with the church.</p>	

Topic	Discussion	Outcome
XXII. Comments from the Public	None	
XXI. Adjournment	<p>Motion to adjourn the meeting: Motion to approve: Ms. Barber Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Ms. Barber- in favor Mr. Felton- in favor Mrs. Bagce- in favor Mr. Moore- in favor Dr. Morgan- Black- in favor</p> <p>Motion Carried and meeting was adjourned at 8: 40pm</p>	