

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:14pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: October 19, 2016
Minute Taker: Mrs. Jodi Wilson
Board Members Present: Mr. Mitchell, Dr. Morgan-Black, Mrs. Bagce
Others Present: Mr. Ray, Mrs. Thomas, Ms. Dumenigo, Mrs. Spence,
Absent: Mr. Moore, Mrs. Taylor (arrived at 6:30pm)

This meeting was publicized in the following papers: Newark Star Ledger, Newark Leader, Orange Transcript, East Orange Record

IMPORTANT DATES TO REMEMBER:

Next Board Meeting: Wednesday, November 16, 2016 @ 6pm

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Mr. Mitchell called the meeting to order at 6:14pm Roll call was done by Mr. Mitchell Announcement of publications- Ms. Dumenigo Pledge	
III. Accepting Agenda Attachment 1	→ Members reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy accept the agenda for October 19, 2016- Attachment 1	Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Motion Carried
IV. Resolution to approve and accept Mrs. Spence as a new Board Member to the Board of Trustees for Pride Academy Charter School- Attachment R5	The Board Members voted Mrs. Spence in as an official Board Member Be it resolved that the Board of Trustees of Pride Academy approved the addition of Mrs. Spence as a Board Member- Attachment 1	Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Motion Carried
V. Accepting Minutes Attachment 2	Be it resolved that the Board of Trustees of Pride Academy accept the September 21, 2016 Board minutes - Attachment 2	Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor

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		Mrs. Bagce- in favor Mrs. Spence- in favor Motion Carried
Financial Committee Report		
VI. Resolution to Accept the Board Treasurer's Comments Report- Attachment 3	<p>→ Mr. Ray asked the members to review the sheet from September 1, 2016. → Details for each item are listed below</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Treasurer's Report for September, 2016- Attachment 3</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>
VII. Resolution to Accept the Cash Receipt - Attachment 4	→ Tabled for the next meeting	
VIII. Resolution to Accept Payroll expense for September, 2016 and Bills List for October, 2016- Attachment 5	<p>→ There are two new reports for payroll (due to the fact we have 2 payroll periods per month) → Regular monthly bills → Two big items: check # 6625- State of NJ Dept. of Treasury (reimbursement of the FICA funds) → \$35,000 is the amount for monthly rent → \$19,000 for vended meals</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept Payroll for September in the amount of \$277, 705.73 for the month of September, 2016 and Bills List for August and September, 2016 - Attachment 5</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>
IX. Resolution to Approve the Board Treasurer's Report for September, 2016- Attachment 6	→ Tabled for the next meeting.	
X. Resolution to Approve the Board Secretary's Report for September, 2016- Attachment 7	→ Tabled for the next meeting.	
XI. FICA Reimbursement Report for	<p>→ Forms submitted and processed → Mr. Ray reviewed all of the items on the list which included the amounts of monies received from the districts we serve</p>	<p>Motion to approve: Dr. Morgan-Black Seconded:</p>

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September, 2016- Attachment 8	<p>→ FICA reimbursement, payroll and additional expenditures amount were reviewed as well → The ending balance for the month was also reviewed</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the FICA Reimbursement Report for September, 2016- Attachment 8</p>	<p>Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>
XII. Principal's Report	<p><u>Interim Assessments:</u> → Math and ELA currently have testing going on → Friday, October 21, 2016 will be a day pf PD for faculty and staff to review data, create action plans, share best practices, etc.</p> <p><u>Progress Reports:</u> → Progress Report Night took place last week → Teachers are using the information to develop the list for students who need to attend tutoring</p> <p><u>Healthy Kids Walk:</u> → Raised \$6,000+ → There were internal issues that Ms. Dumenigo is working on to fix for future walks → Grew in the number of parents who attended, as well as the number of sponsors we had → Lisa Brown (recomm. By Mr. Moore) and a sponsor from Mrs. Taylor contributed to more success from the walk</p> <p><u>Greenwood Community Fair:</u> → Ms. Dumenigo attended the fair and informed people about Pride → Many orgnaizations were present as well → An opportunity to meet and speak with the Mayor, Councilman Green, volunteers from Seton Hall, YMCA has a community garden that hopefully we can partner with, TAP- publicizing events through social media, and a variety of community contacts that can help foster community relations</p> <p><u>Community Meeting with Councilman Green:</u> → Hosted by Ms. Dumenigo</p> <p><u>Choir:</u> → Choir concert will take place in the evening on November 17, 2016 at 5:30pm → We will charge admission and sell items to raise money → Funds from Healthy Walk will be used to pay for the Fall session- \$2,000</p> <p><u>Extracurricular Activities:</u> → Basketball and Flag Football</p> <p><u>COOP Tutoring:</u> → Ms. Conod has volunteered to tutor 8th grade scholars as they prepare for the COOP test</p> <p><u>African Dance:</u> → Continues on Fridays</p> <p><u>Vandalism and Violence Week:</u> → Thursday, October 20, 2016- Purple Dress Down Day- Violets Against Violence</p>	

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	<p>→ Money raised will be donated to Purple Reign- foundation that focuses on Domestic Violence Prevention and Support</p> <p><u>Detective Presentation from the SVU in Passaic County:</u> → Addressed scholars in two separate assemblies about the dangers of social media apps such as Snapchat, Facebook, etc.</p> <p><u>Parent Workshop:</u> → Dr. Rust will return to lead the workshop on Gender Equity to support our parents in growing in awareness, and sharing our policies</p> <p><u>Site Visit:</u> → Charter Renewal Visit on October 24, 2016 → Board member meeting at 11am</p>	
<p>XIII. Resolution to Approve and accept the 2016 Charter Renewal Fiscal Questionnaire Non-Visit checklist- Attachment R1</p>	<p>→ Due to phenomenal work from Mr. Ray and the Business Office, the Charter Renewal Team has decided that they do not need to conduct an on-site visit. Rather, they sent a checklist in lieu of the on-site visit</p> <p>→ All charter schools have to put aside \$75,000 as a safety in the event that the charter school has to close in an Escrow account. This is a new requirement.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the 2016 Charter Renewal Fiscal Questionnaire Non-Visit checklist- Attachment R1</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>
<p>XIV. Resolution to Approve and accept the contract from Kaleidoscope- Attachment R2</p>	<p>→ Kaleidoscope provides OT services to Pride Academy for a fee in the amount of \$90/hour for the 2016-2017 school year</p> <p>→ Some typo additions (\$) needed to be added</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the contract from Kaleidoscope- Attachment R2</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>
<p>XV. Resolution to Approve and accept the agreement between C7 R Engineering, Inc. D/B/A Conway Mechanical and Pride Academy- Attachment R3</p>	<p>→ Mrs. Thomas explained the need for the design of the HVAC system as a result of the construction needs and impact</p> <p>→ Maintenance for the system includes cleaning, repairs, monitoring temperatures, turning on/off, etc.</p> <p>→ Providing maintenance service for HVAC system in the amount of \$956 per year and \$94.50/hour for 2016-2017 school year</p> <p><i>*Mrs. Taylor inquired about ensuring that companies that we enter contracts with conduct, or have as part of their policy that</i></p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>

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	<p><i>the company does background checks</i></p> <p><i>**Mr. Ray suggested that a clause be added, once we research and decide to add this amendment to standard procedures</i></p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the agreement between C7 R Engineering, Inc. D/B/A Conway Mechanical and Pride Academy-Attachment R3</p>	
<p>XVI. Resolution to Approve and accept the amended title of the Bank Account from money market account to Escrow Account- Attachment R4</p>	<p>→ Transfer the money to meet the requirement of the state- that we have \$75,000 allocated in an Escrow Account</p> <p>→ Even though we have a positive fund balance, we should always have the amount specified in an account, in the event that a school closes</p> <p>→ The amount can be included in the total fund, but it will be restricted</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the amended title of the Bank Account from money market account to Escrow Account- Attachment R4</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>
<p>XVII. Resolution to approve and adopt the Critical Policies- Attachment R6</p>	<p>→ Mrs. Thomas reviewed this item</p> <p>→ Every month the NJ School Board updates requirements for changes or creation of policies for adoption</p> <ul style="list-style-type: none"> -3542.1 Wellness Nutrition -3542.1E Wellness Nutrition -3515 Smoking Prohibition -3510 Operation and Maintenance of Plant -3100 Budget Planning preparation and adoption -1330 Use of School Facilities -1120 Board of Trustee Meetings -2255 Action Planning for Charter Renewal -2240 Evaluation Planning and annual -2131 Lead Person <p>*Board will review and submit comments will be sent to Mrs. Thomas by 10/31</p> <p>TABLED FOR THE NEXT MEETING 11/16/16</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>
<p>XVIII. New Business</p>	<p>→ One CD was with Fulton bank for \$300,000 Fulton moved \$150,000 to the operating budget, so \$150,000 remains</p> <p>→ Another CD with First Bank for \$250,000</p> <p>→ Mr. Ray explained what was happening with the funds, in terms of the lien, how the construction will be impacted</p> <p>→ Mr. Ray and our attorney and the Broker will have a meeting</p>	

Topic	Discussion	Outcome
	<p>about the agreement of the funds</p> <p>→ The auditor will include a footnote in the report submitted in November, stating that there was a lien and that it has been removed. The State will not take any action because the issue has been resolved</p> <p>→ Mr. Ray, Mrs. Thomas and Ms. Dumenigo are being extremely proactive in working to resolve the issue and protect the school</p>	
XIX. Old Business	NONE	
XX. Comments from the Public	None	
XXI. Adjournment	<p>Motion to adjourn the meeting at 7:46pm The motion was carried and the meeting was adjourned at 7:46pm</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Bagce</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Bagce- in favor Mrs. Spence- in favor Mrs. Taylor- in favor Motion Carried</p>