

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:09pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: November 16, 2016
Minute Taker: Mrs. Jodi Wilson
Board Members Present: Mr. Mitchell, Dr. Morgan-Black, Mrs. Spence
Others Present: Mr. Ray, Ms. Dumenigo, Mrs. Thomas
Absent: Mr. Moore, Mrs. Taylor, Mrs. Bagce

This meeting was publicized in the following papers: Newark Star Ledger, Newark Leader, Orange Transcript, and East Orange Record

IMPORTANT DATES TO REMEMBER:

Next Board Meeting: Tuesday, December 20, 2016 @ 6pm

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Mr. Mitchell called the meeting to order at 6:09pm Roll call was done by Mr. Mitchell Announcement of publications- Mr. Ray Pledge Tabled	
III. Accepting Agenda Attachment 1	→ Members reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy accept the agenda for November 16, 2016- Attachment 1	Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried
IV. Accepting Minutes Attachment 2	Be it resolved that the Board of Trustees of Pride Academy accept the October 21, 2016 Board minutes - Attachment 2	Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried
Financial Committee Report		
V. Resolution to Accept the Board Treasurer's Comments Report for October, 2016- Attachment 3	→ Mr. Ray asked the members to review the sheet from October, 2016. → Details for each item are listed below Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Treasurer's Report for October, 2016- Attachment 3	Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence Vote: Mr. Mitchell- in favor

Topic	Discussion	Outcome
		Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried
VI. Resolution to Accept the Cash Receipt Schedule for September and October, 2016 - Attachment 4	<p>→ Mr. Ray explained the transfer of funds that took place → Beginning Book balance was \$769,623.81 and the ending balance was \$706,490.24 → Mr. Ray shared that Orange still owes us \$100,000+ and Mr. Ray and Mrs. Thomas have reached out to them for payment. There has not been a response. → Cash disbursements made during October, 2016 amounted to \$523,713.04</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Cash Receipt Schedule for September and October, 2016- Attachment 4</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
VII. Resolution to Accept Payroll expense for October, 2016 and Bills List for November, 2016- Attachment 5	<p>→ Our dishwasher was damaged and we needed to do some re-wiring → Other items are the regular monthly bills → The auditor is a high amount because we had not paid him for 7 months → Payroll expense for October, 2016 was in the amount of \$276,825.06</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept Payroll expense for October, 2016 and Bills List for November, 2016 - Attachment 5</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
VIII. Resolution to Approve the Board Treasurer’s Report for September and October, 2016- Attachment 6	<p>→ Treasurer’s Report for September, 2016 and October, 2016 → Mr. Ray explained the items on the sheet, as member reviewed them.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Board Treasurer’s Report for September and October, 2016 - Attachment 6</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
IX. Resolution to Approve the Board Secretary’s Report for September and October, 2016- Attachment 7	<p>→ Report for September, 2016 and October, 2016 was reviewed and discussed.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Board Secretary’s Report for September and October, 2016- Attachment 7</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
X. FICA Reimbursement Report for October, 2016- Attachment 8	<p>→ Mr. Ray reviewed all of the items on the list which included the amounts of monies received from the districts we serve → FICA reimbursement, payroll and additional expenditures amount were reviewed as well</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p>

Topic	Discussion	Outcome
	<p>→ The ending balance for the month was also reviewed</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the FICA Reimbursement Report for October, 2016- Attachment 8</p>	<p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
<p>XI. Principal's Report</p>	<p><u>Interim Assessments:</u> → At the end of the first trimester → In the process of creating the first trimester report card → Gathering data for scholars with low grades</p> <p><u>Learning Climate:</u> → Noticing in the past two months there has been some breakdown in the scholars' focus and response to teachers, learning, etc. Can be attributed to locker addition, new teachers, major changes to the Pride Scholar Chart (shift from a behavior focus to more of an academic focus where scholars earn learning points). → We have made a change to the chart to provide teachers an opportunity of holding scholars' accountable through the chart → There has been a shift in the percentage count towards the final grade for a class, and there is no longer a schoolwide Homework Accountability → Currently we are addressing the concerns with homework, and preparing to share with the teachers at the next faculty meeting</p> <p><u>School Climate:</u> → Website project has been going on for a year → Our original website was incredible, however, we needed to have our website accessible via phone apps → We now have Facebook, Twitter, Instagram social media pages → The challenge has been that there is an unofficial Pride Academy social media page, so Ms. Dumenigo is working with Facebook to merge the pages → In the process of signing up for a service called Hootsuite- where staff members and Ms. Dumenigo can post pictures and various items → Working on sharing our team (parents, teachers, etc.). Perhaps at the next Report Card Night, Ms. Dumenigo will have a table to encourage families to "like" our page</p> <p><u>Extracurricular Activities:</u> → Dreamality Choir will have their Thanksgiving performance tomorrow at 5:30pm. The Dance Recital will also take place tomorrow evening. This is a small fundraiser with the hope that we can have the choir again in the Spring → Flag Football is over. The scholars did well, however we did not make it to the playoffs. → We have JV basketball in session currently → Other clubs include: Drama, Know The Ledge, Art Club, Cooking Club, Model UN</p> <p><u>Parent Involvement:</u> → Two parent meetings have been held so far: planning meeting for 8th grade, and regular parent meeting → Ubuntu meeting with the focus of Gender Equity</p> <p><u>Professional Development:</u> → Certified Google Educators: two faculty members are taking in school off days to become certified in this area</p>	

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	<p><u>Enrollment:</u> → One opening in the 6th grade and one in the 8th grade → All other grades are fully enrolled</p>	
<p>XII. Resolution to Approve and accept the Health Insurance Renewal Rate- Attachment R1</p>	<p>→ The premium from Horizon Blue Cross Blue Shield for the year 2017 has increased by 18% effective December 2016</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the Health Insurance Renewal Rate - Attachment R1</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p> <p><u>Vote:</u> Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
<p>XIII. Resolution to Approve the health insurance premium that the deduction remains unchanged for employees- Attachment R2</p>	<p>→ The insurance premium deduction for employees will remain unchanged for the year 2017</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve the health insurance premium that the deduction remains unchanged for employees- Attachment R2</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p> <p><u>Vote:</u> Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
<p>XIV. Resolution to approve and adopt the Critical Policies- Attachment R3</p>	<p>→ All member reviewed the policies and did not have any questions → Every month the NJ School Board updates requirements for changes or creation of policies for adoption</p> <p>-3542.1 Wellness Nutrition -3542.1E Wellness Nutrition -3515 Smoking Prohibition -3510 Operation and Maintenance of Plant -3100 Budget Planning preparation and adoption -1330 Use of School Facilities -1120 Board of Trustee Meetings -2255 Action Planning for Charter Renewal -2240 Evaluation Planning and annual -2131 Lead Person</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve and adopt the Critical Policies- Attachment R3</p>	<p>Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence</p> <p><u>Vote:</u> Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried</p>
<p>XV. New Business</p>	<p>NONE</p>	
<p>XVI. Old Business</p>	<p>Mr. Ray provided an update on the following: → One CD was with Fulton bank for \$300,000 Fulton moved \$150,000 to the operating budget, so \$150,000 remains → Another CD with First Bank for \$250,000</p> <p><u>UPDATE:</u> The issue with Fulton Bank has been resolved and the lien has been removed. An official letter was sent.</p>	

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XVII. Comments from the Public	None	
XVIII. Adjournment	Motion to adjourn the meeting at 7:14pm The motion was carried and the meeting was adjourned at 7:14pm	Motion to approve: Dr. Morgan-Black Seconded: Mrs. Spence <u>Vote:</u> Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Motion Carried