

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:07pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: January 25, 2017
Minute Taker: Mrs. Jodi Wilson
Board Members Present: Mr. Mitchell, Dr. Morgan-Black, Mrs. Spence, Mrs. Bagce, Mrs. Taylor
Others Present: Mr. Ray, Ms. Dumenigo, Mrs. Thomas, Auditor
Absent: Mr. Moore, Mrs. Taylor

This meeting was publicized in the following papers: Newark Star Ledger, Newark Leader, Orange Transcript, and East Orange Record

IMPORTANT DATES TO REMEMBER:

Next Board Meeting: Wednesday, February 15, 2017 @ 6pm

Topic	Discussion	Outcome
I. Welcome	Greetings and introductions by Board members	
II. Call to Order/Pledge	Mr. Mitchell called the meeting to order at 6:07pm Roll call was done by Mr. Mitchell Announcement of publications- Mr. Ray Pledge Tabled	
III. Accepting Agenda Attachment 1	→ Members reviewed the items on the list. Be it resolved that the Board of Trustees of Pride Academy accept the agenda for January 25, 2017- Attachment 1	Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- abstained Mrs. Taylor-abstained Motion Carried
IV. Accepting Minutes Attachment 2	Be it resolved that the Board of Trustees of Pride Academy accept the November 16, 2016 Board minutes - Attachment 2	Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor- in favor Motion Carried
Financial Committee Report		
Auditor Report	→ The auditor provided a summary of the audit report for the fiscal year June 30, 2016 → He reviewed how much each district owed the school, along with additional itemized bills (attorney, Shining Schools, etc.)	

Topic	Discussion	Outcome
	→ He concluded that the school was in a good standing position	
<p>V. Resolution to Accept the Board Treasurer's Comments Report for November and December, 2016- Attachment 3</p>	<p>→ Mr. Ray reviewed the items and explained how funds were distributed (spending and balances) → Mr. Ray acknowledged the donation from Mrs. Thomas → Our ending balance is almost \$1 million, which is a positive. Our beginning Book balance for all funds at Nov 1, 2016 was <u>\$706,811.27</u></p> <p><u>Cash Receipts:</u></p> <p>Cash received during the month of Nov, 2016 was <u>\$651,842.18</u> representing, receipts from the following sources as indicated.</p> <ul style="list-style-type: none"> • East Orange School District through Nov 30, 2016 School aid payments of <u>\$322,523.00</u> • Orange Board of Education through Nov 30, 2016 School aid payments of <u>\$86,492.00</u> • Newark Board of Education through Nov 30, 2016 School aid payments of <u>\$27,877.00</u> • Irvington Board of Education through Nov 30, 2016 School aid payments of <u>\$0.00</u> • NCLB Payments of <u>\$0.00</u> • Dissemination Payments of <u>\$0.00</u> • IDEA Payments of <u>\$0.00</u> • Race to Top Payments of <u>\$0.00</u> • State Non-Public Aid Payments of <u>\$0.00</u> • IDEA-ARRA Payments of <u>\$0.00</u> • FICA Reimburse Payment of <u>\$16,131.03</u> • Free and Reduced Meal Receipts of <u>\$48,491.65</u> • Miscellaneous Revenues of <u>\$150,327.50</u> <p>• <u>Cash Disbursements:</u></p> <p>Cash disbursements made during the month of Nov, 2016 amounted to <u>\$493,644.03</u> which represents disbursements paying general operating expenses of <u>\$213,308.44</u> and payroll related expenses of <u>\$280,335.59</u></p> <p>Our ending Book balance for all funds at Nov 30, 2016 is <u>\$865,009.42</u></p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Board Treasurer's Comments Report for November and December, 2016- Attachment 3</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
<p>VI. Resolution to Accept the Cash Receipt Schedule for November and December, 2016 - Attachment 4</p>	<p>→ Mr. Ray reviewed the items and provided an itemized list of expenditures Our beginning Book balance for all funds at Dec 1, 2016 was <u>\$865,009.42</u></p> <p><u>Cash Receipts:</u></p> <p>Cash received during the month of Dec, 2016 was <u>\$565,506.51</u> representing, receipts from the following sources as indicated.</p> <ul style="list-style-type: none"> • East Orange School District through Dec 31, 2016 School aid payments of <u>\$322,523.00</u> • Orange Board of Education through Dec 31, 2016 School aid payments of <u>\$77,146.00</u> • Newark Board of Education through Dec 31, 2016 School aid payments of <u>\$27,877.00</u> • Irvington Board of Education through Dec 31, 2016 School aid payments of <u>\$0.00</u> • NCLB Payments of <u>\$49,647.00</u> • Dissemination Payments of <u>\$0.00</u> • IDEA Payments of <u>\$12,064.00</u> • Race to Top Payments of <u>\$0.00</u> • State Non-Public Aid Payments of <u>\$20,110.00</u> • IDEA-ARRA Payments of <u>\$0.00</u> • FICA Reimburse Payment of <u>\$22,612.79</u> • Free and Reduced Meal Receipts of <u>\$23,508.24</u> • Miscellaneous Revenues of <u>\$10,018.48</u> <p>• <u>Cash Disbursements:</u></p> <p>Cash disbursements made during the month of Dec, 2016 amounted to <u>\$453,373.68</u> which represents disbursements paying general operating expenses of <u>\$177,266.66</u> and payroll related expenses of <u>\$276,107.02</u></p> <p>Our ending Book balance for all funds at Dec 31, 2016 is <u>\$977,142.25</u></p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the Cash Receipt Schedule for</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>

Topic	Discussion	Outcome
	November and December, 2016- Attachment 4	
VII. Resolution to Accept Payroll expense for November and December, 2016 and Bills List for December, 2016 and January 2017- Attachment 5	<p>→ November expenses: \$ 280, 335.59 → December: \$276, 107.02</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept Payroll expense for November and December, 2016 and Bills List for December, 2016 and January 2017- Attachment 5</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
VIII. Resolution to Approve the Board Treasurer’s Report for November and December, 2016- Attachment 6	<p>→ Mr. Ray explained the items on the sheet, as members reviewed them.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Board Treasurer’s Report for November and December, 2016 - Attachment 6</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
IX. Resolution to Approve the Board Secretary’s Report for November and December, 2016- Attachment 7	<p>→ Report for November, 2016 and December, 2016 was reviewed and discussed.</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the Board Secretary’s Report for November and December, 2016- Attachment 7</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
X. FICA Reimbursement Report for November and December, 2016- Attachment 8	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School to Accept the FICA Reimbursement Report for November and December, 2016- Attachment 8</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
XI. Principal’s Report	<p>→ Progress Report Night</p>	

Topic	Discussion	Outcome
	<p>-held the second trimester Progress Report Night -strong turnout of parents to meet with teachers and discuss scholars' progress</p> <p>→ 3rd Interim assessment -mock-PARCC style assessments to get everyone accustomed to the testing environment during the official PARCC</p> <p>→ School Climate -continuing to work on our Code of Conduct -as a response to feedback from teachers, we have added a component – Justice Detention. It takes place after school for 90 minutes. Parents must come in to pick up their child. Before leaving, they listen to their child's reflection or apology and then sign them out.</p> <p>→ Parent Life -Scholastic Book Fair took place this past week -Last week was Family Book Night -Financial Literacy Workshop through Prime America -Diabetes workshop. Will be showing the documentary Sugar Coated and engage parents in a discussion, serving healthy food and drinks -Football with the Fellas event</p> <p>→ Enrollment -Fully enrolled</p> <p>→ Update from the Charter Renewal Team -Positive summary about their visit and we are still awaiting formal decision regarding Charter Renewal</p> <p>→ Safety Procedures for Drills and Lockdowns -The state has a team that comes and spends time with the school during lockdowns and drills, then they provide feedback -Mrs. Thomas has divided items of feedback into categories: things to address this year, things to address next year, and things to address now -The team provided guidance about safety as well (example- the officer identified places where bombs could be placed- ex. under the lockers there is a space where that could happen, so we need to block those spaces)</p> <p>→ Mr. Ofstad doctoral program research -Mrs. Thomas provided an overview for the research he would like to conduct as part of his study- how it would benefit scholars, teachers and families. -Board requested that parents will sign a permission slip authorizing their child's participation Motion to approve the research being conducted: Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor</p>	

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	Mrs. Taylor-in favor Motion Carried	
XII. Resolution to Approve and accept the submission of financial audit report- Attachment R1	<p>→ Many of the items were previously reviewed by the Auditor. <i>See above comments.</i></p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the submission of financial audit report- Attachment R1</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
XIII. Resolution to Approve and accept the Corrective Action Plan (CAP) with no finding to NJDOE based on 2015-2016 School Year audit- Attachment R2	<p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and accept the Corrective Action Plan (CAP) with no finding to NJDOE based on 2015-2016 School Year audit- Attachment R2</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
XIV. Resolution to approve the hiring of Mr. Damien Luboch- Attachment R3	<p>→Mr. Luboch will replace Mrs. James in Grade 7, as an ELA co-teacher while she is on maternity leave → ELA teacher at the rate of \$200/day from February 21, 2017- March, 27, 2017</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the hiring of Mr. Damien Luboch- Attachment R3</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
XV. Resolution to Approve the hiring of Ms. Tyamba S. Taylor-Lamie- Attachment R4	<p>→ Substitute teacher at the rate of \$100/day not to exceed \$5,000 for the 2016-2017 School Year</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School approve the hiring of Approve the hiring of Ms. Tyamba S. Taylor-Lamie - Attachment R4</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
XVI. Resolution to Approve and	<p>→ Mr. Ray reviewed the role of assigned PACO- Public Agency Compliance Officer and explained that it would not</p>	<p>Motion to approve: Mrs. Bagce</p>

Topic	Discussion	Outcome
<p>Authorize the appointment of Mr. Ray as PACO for the 2016-2017 School Year- Attachment R5</p>	<p>conflict with his role as School Business Administrator</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and Authorize the appointment of Mr. Ray as PACO for the 2016-2017 School Year - Attachment R5</p>	<p>Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
<p>XVII. Resolution to Approve and authorize to pay the holiday stipend in the net amount of \$100 during December 30, 2016 Payroll</p>	<p>→ Stipend of \$100 distributed to each staff member during December for the holiday</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and Authorize to pay the holiday stipend in the net amount of \$100 during December 30, 2016 Payroll</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
<p>XVIII. Resolution to Approve and adopt the Critical Policies for Pride Academy Charter School</p>	<p>→ Critical Policies: 4112.2 Certification 4110, 4210 Streamline Tenure Acquisition and Dismiss 4112.6, 4212.4 Employee Health 5118.2 Foster Care and Educational Stability 5118.2 R Foster Care and Educational Stability 5118.2 R Foster Care and Educational Stability</p> <p>Be it resolved that the Board of Trustees of Pride Academy Charter School Approve and adopt the Critical Policies for Pride Academy Charter School</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried</p>
<p>XIX. New Business</p>	<p>Growing Tree Fundraiser: -goal is to raise \$30,000 -Ms. Dumenigo encouraged us to share the printed materials with friends and corporations</p>	
<p>XX. Old Business</p>	<p>NONE</p>	
<p>XX. Comments from the Public</p>	<p>None</p>	
<p>XXI. Adjournment</p>	<p>Motion to adjourn the meeting at 7:38pm The motion was carried and the meeting was adjourned at 7:38pm</p>	<p>Motion to approve: Mrs. Bagce Seconded: Dr. Morgan-Black</p> <p>Vote: Mr. Mitchell- in favor Dr. Morgan- Black – in favor Mrs. Spence- in favor</p>

Topic	Discussion	Outcome
		Mrs. Bagce- in favor Mrs. Taylor-in favor Motion Carried