

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:09pm
Place: 117 Elmwood Avenue, East Orange, NJ 07018
Date: January 23, 2018
Minute Taker: Ms. Dumenigo
Board Members Present: Mr. Mitchell, Mrs. Spence, Mrs. Taylor
Others Present: Mrs. Thomas, Mr. Ray, Dr. Morgan-Black
Absent: Mr. Moore, Mrs. Bagce

This meeting was publicized in the following papers:
Newark Star Ledger, Newark Leader, Orange Transcript, East Orange Record

IMPORTANT DATES TO REMEMBER:

Next Board Meeting: Wednesday, February 21, 2018 @ 6pm

CALL TO ORDER: Mr. Mitchell called the meeting to order at 6:15pm and did Roll Call. The Pledge of Allegiance was tabled. Mrs. Thomas did the announcement of publications.

AGENDA FOR BOARD MEETING

BOARD VOTED: To approve the agenda for the January 23 board meeting, with the change to move the audit report to the top of the agenda.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

MINUTES OF PREVIOUS MEETING:

BOARD VOTED: To accept the minutes from the November 16, 2017 board meeting.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

AUDIT REPORT PRESENTED BY SCHOOL AUDITOR

* He went over all revenue and expenditures. He shared that our ending fund balance is just over \$860,000. There were no findings for the 2016-17 fiscal year.

*** FINANCIAL COMMITTEE REPORT by Business Administrator – Mr. Ray**

TREASURER’S COMMENTS REPORT

* Mr. Ray reviewed the items on the Treasurer’s Report for July, 2017.

BOARD VOTED: To accept the July 2017 Treasurer’s Report

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

CASH RECEIPT

* Mr. Ray reviewed the items on list.

BOARD VOTED: To accept the Cash Receipts Schedule for July, 2017

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

PAYROLL and BILLS LIST

* Mr. Ray reviewed the items on list.

BOARD VOTED: To accept the Payroll for November and December 2017 and the Bills List for December, 2017 and January, 2018

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

BOARD TREASURER'S REPORT

* Mr. Ray reviewed the items on list.

BOARD VOTED: To accept the Treasurer's Report for June 2017.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

BOARD SECRETARY'S REPORT

* Mr. Ray reviewed the items on list.

BOARD VOTED: To accept the Secretary's Report for June 2017.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

FICA REIMBURSEMENT REPORT

* Mr. Ray reviewed the items on list.

BOARD VOTED: To accept the FICA Reimbursement Report for December, 2017.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

PRINCIPAL'S REPORT

* Mrs. Thomas acknowledged Mr. Ray and Mrs. Ray's hard work and celebrated another clean audit with no findings.

* Ms. Dumenigo went over some of the activities that happened in the past few months, as well as events coming up within the next two months.

* Mrs. Thomas spoke about how we are preparing for our school-wide interim assessments and SAT APP program.

* NJDOE school report has added the topic of chronic absenteeism. We are showing progress in ELA, Math, and excelling in less chronic absenteeism. They have also ranked seventh among all NJ charter schools.

* We are not at 100% enrollment. We have been trying, but its been a struggle, especially with the 8th grade positions.

RESOLUTIONS

R1: Resolution to Approve the hiring Ms. Joanne Choi as a temporary replacement for Ms. Solar due to disability leave. Her term will be from December 12, 2017 through December 21, 2017 possibly extended further at the rate of \$200/day.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

R2: Resolution to approve and authorize to submit the financial audit reports to State for the school year 2016-2017

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

R3: Resolution to approve and authorize to submit the Corrective Action Plan (CAP) with no findings

> Although we have no findings, submitting a CAP plan is a requirement.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

R4: Resolution to approve and authorize the reappointment of Mr. Ray as PACO for 2017-2018 School Year.

> This is an annual requirement.

Motion to approve: Mrs. Spence

Seconded: Mrs. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Taylor – in favor

Mrs. Spence- in favor

Dr. Morgan-Black – in favor

Motion Carried

R5. Resolution to approve and adopt the following policies

Pride 3510.CL Operation and maintenance plant

Pride 3516 CL Safety

Pride 3541.33 CL Transportation Safety

Pride6145.1, 6145.2 Intramural Competition, Interscholastic Competition

Pride 6114 CL Emergencies and Disaster Preparedness

Pride 5131.1 Harassment, Intimidation and Bullying

Pride 6171.3 Title 1 Improving Academic Achievement and Parent and Family Engagement

TABLED to the next meeting

NEW BUSINESS:

- Preparing for the 10th anniversary celebration, Ms. Dumenigo will be sending an email with the incentives and goals for acquiring ads and sponsors for the event.
- Mrs. Taylor asked about why Pride doesn't have an after school program. Mrs. Thomas and Ms. Dumenigo went over some of the obstacles and challenges with having a program, but shared that they would be open to it if their was funding available.
- Mr. Mitchell thanked Mr. Ray for his great service, work, and leadership in managing our fiscal program.
- Mr. Mitchell spoke on the importance of the gala and asked the board to take advantage of this opportunity to build our friend network of supporters.
- Mr. Mitchell thanked Mrs. Thomas and Ms. Dumenigo for their hard work and commitment to Pride and its families.
- Mr. Ray would like to acknowledge that Mr. Moore has begun a monthly donation of \$50 to Pride Academy Charter School.

OLD BUSINESS:

- Please be sure to complete your Ethics Commission documents.

COMMENTS FROM THE PUBLIC:

- None.

ADJOURNMENT:

Motion to adjourn the meeting.

Meeting was adjourned at 7:49pm.