## **Board Meeting Minutes**

| Organization:                 | Pride Academy Charter School Board Meeting |
|-------------------------------|--|
| President:                    | Mr. Mitchell                               |
| Time:                         | 6:38pm                                     |
| Place:                        | 117 Elmwood Avenue, East Orange, NJ 07018  |
| Date:                         | November 20, 2013                          |
| Minute Taker:                 | Mrs. Jodi Wilson                           |
| <b>Board Members Present:</b> | Mr. Mitchell, Dr. Morgan-Black, Mr. Moore  |
| Others Present:               | Mr. Ray, Mrs. Thomas, Mrs. Lowry           |
| Absent:                       | Mrs. Bagce                                 |

## This meeting was publicized in the following papers: Newark Star Ledger <u>IMPORTANT DATES TO REMEMBER:</u>

Next Board Meeting will be held Wednesday, December 18, 2013 @ 6pm

| Торіс  | Discussion   | Outcome   |
|--|--|---|
| I. Welcome   | Greetings and introductions by Board members   |   |
| II. Call to<br>Order/Pledge  | Mr. Mitchell called the meeting to order at 6:38pm   |   |
|  | Roll call was done by Mr. Mitchell   |   |
|  | Announcement of publications- Mrs. Thomas  |   |
| III. Accepting<br>Agenda<br>Attachment 1   | <ul> <li>→ Members reviewed the items on the list.</li> <li>Be it resolved that the Board of Trustees of Pride<br/>Academy accept the agenda for November 20, 2013-<br/>Attachment 1</li> </ul>  | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| IV. Accepting<br>Minutes<br>Attachment 2   | $\rightarrow$ Tabled for the next meeting.   |   |
|  | Financial Committee Reports  |   |
| V. Board<br>Treasurer's<br>Comments Report<br>for September<br>and October,<br>2013- Attachment<br>3 | <ul> <li>→ Mr. Ray reviewed the items.</li> <li>Be it resolved that the Board of Trustees of Pride<br/>Academy Charter School to Accept the Board Treasurer's<br/>Comments Report for September and October, 2013-<br/>Attachment 3</li> </ul> | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor   |
| 3  |  | Mr. Moore – in favor<br>Motion Carried  |
| VI. Cash Receipt<br>Schedule for   | $\rightarrow$ Mr. Ray reviewed the items on the list.  | Motion to approve:<br>Mr. Moore   |
| September and  | Be it resolved that the Board of Trustees of Pride   | Seconded:   |

| Торіс   | Discussion   | Outcome   |
|---|--|---|
| October, 2013-<br>Attachment 4  | Academy Charter School to Accept the Cash Receipt<br>Schedule for September and October, 2013- Attachment 4  | Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br><b>Motion Carried</b>  |
| VII. Payroll for<br>September and<br>October, 2013 and<br>Bills List for<br>November 2013-<br>Attachment 5                                  | <ul> <li>→ Mr. Ray reviewed the items on the list.</li> <li>Be it resolved that the Board of Trustees of Pride<br/>Academy Charter School to Accept Payroll for September<br/>and October, 2013 and Bills List for November 2013-<br/>Attachment 5</li> </ul>                                      | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| VIII.<br>Revised report for<br>July and August<br>and Board<br>Treasurer's<br>Report for<br>September and<br>October, 2013-<br>Attachment 6 | <ul> <li>→ Mr. Ray reviewed the items on the list.</li> <li>Be it resolved that the Board of Trustees of Pride<br/>Academy Charter School accept and approve the Revised<br/>report for July and August, and Board Treasurer's Report<br/>for September and October, 2013- Attachment 6</li> </ul> | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| IX.<br>Revised Report<br>for July and<br>August, and<br>Board Secretary's<br>Report for<br>September and<br>October, 2013-<br>Attachment 7  | <ul> <li>→ Mr. Ray reviewed the items on the list.</li> <li>Be it resolved that the Board of Trustees of Pride<br/>Academy Charter School accept and approve the Revised<br/>report for July and August, and Board Secretary's Report<br/>for September and October, 2013- Attachment 7</li> </ul> | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| X. FICA<br>Reimbursement<br>report for<br>September and<br>October, 2013-<br>Attachment 8   | Be it resolved that the Board of Trustees of Pride<br>Academy Charter School to Approve FICA<br>Reimbursement report for September and October, 2013-<br>Attachment 8  | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |

| Торіс   | Discussion   | Outcome   |
|---|--|---|
| Principal's Report  | $\rightarrow$ Tabled for next meeting  |   |
| XI. Approve the<br>revised 2013-2014<br>Board meeting<br>schedule-<br>Attachment 1  | <ul> <li>→ Members reviewed the schedule change- 4<sup>th</sup> Wednesday of each month</li> <li>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the revised 2013-2014 Board meeting schedule</li> </ul>  | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| XII. Approve the<br>hiring of Burnett<br>Grayson III as Art<br>Teacher for<br>school year 2013-<br>2014- Attachment<br>2  | <ul> <li>→ Hiring Mr. Grayson with the annual salary of \$48, 720.00 but prorated at \$39, 440.00 effective October 15, 2013</li> <li>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve the hiring of Burnett Grayson III</li> </ul>                                      | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| XIII. Approve the<br>health insurance<br>renewal rate<br>received from<br>Horizon Blue<br>Cross & Blue<br>Shield for the year<br>2014 effective<br>December 2013-<br>Attachment 3 | <ul> <li>→ Mr. Ray reviewed this item.</li> <li>Be it resolved that the Board of Trustees of Pride<br/>Academy Charter School to Approve the health insurance<br/>renewal rate received from Horizon Blue Cross &amp; Blue<br/>Shield for the year 2014 effective December 2013-<br/>Attachment 3</li> </ul> | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| XIV. Approve and<br>accept the Audit<br>Report for 2012-<br>2013 school year<br>and authorize the<br>submission of the<br>audit report to NJ<br>DOE- Attachment<br>4              | <ul> <li>→ Mr. Ray explained this item.</li> <li>Be it resolved that the Board of Trustees of Pride</li> <li>Academy Charter School to Approve and accept the Audit</li> <li>Report for 2012-2013 school year and authorize the</li> <li>submission of the audit report to NJ DOE- Attachment 4</li> </ul>   | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor   |

| Торіс   | Discussion   | Outcome   |
|---|--|---|
|   |  | Mr. Moore – in favor<br>Motion Carried  |
| XV. Approve and<br>accept the holiday<br>stipend of \$100 | <ul> <li>→ Stipend amount for each teacher, staff, and non- employee independent contractors to be paid in December 2013</li> <li>Be it resolved that the Board of Trustees of Pride Academy Charter School to Approve and accept the holiday stipend of \$100</li> </ul>  | Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in<br>favor<br>Mr. Moore – in favor<br>Motion Carried |
| XVI. New<br>Business                                      | <ul> <li>→ Mrs. Thomas provided an overview of the progress with the building expansion and other relevant details pertaining to the process and options.</li> <li>→ We discussed the policy proposal for staff members having their children attend and the Board decided that we would not establish a policy</li> </ul> |   |
| XVII. Old Business  | NONE   |   |
| XVIII. Comments<br>from the Public                        | NONE   |   |
| IX. Adjournment   | Motion to adjourn the meeting:<br>Motion to approve:<br>Mr. Moore<br>Seconded:<br>Dr. Morgan-Black<br><u>Vote:</u><br>Mr. Mitchell- in favor<br>Dr. Morgan-Black- in favor<br>Mr. Moore – in favor<br>Mr. Moore – in favor<br>Motion Carried<br>The meeting was adjourned at 7:50pm.                                       |   |