

### **Board Meeting Minutes**

**Organization:** Pride Academy Charter School Board Meeting  
**President:** Mr. Mitchell  
**Time:** 6:07pm  
**Place:** Virtual Platform  
**Date:** November 17, 2021  
**Minute Taker:** Mrs. Wilson  
**Board Members Present:** Mr. Mitchell, Mrs. D. Taylor, Mrs. Spence, Ms. A. Taylor

**Others Present:** Dr. Jones, Mrs. Thomas, Ms. Dumenigo, Mr. Moore (arrived at 7:15pm)  
**Absent:** Mr. Moore, Dr. Morgan-Black

### **IMPORTANT DATES TO REMEMBER:**

***Next Board Meeting: Wednesday, December 15 ,2021 at 6pm***

**CALL TO ORDER:** The meeting was called to order at 6:07pm and Roll Call was taken.

### **PLEDGE OF ALLEGIANCE**

**Motion to Approve and vote Ms. Ashley Taylor as a Board member for Pride Academy Charter School.**

**Motion to approve and vote: Mr. Mitchell**

### **Vote:**

Mr. Mitchell- in favor  
Mrs. D. Taylor – in favor  
Mrs. Spence - in favor

**Motion Carried**

**ANNOUNCEMENT OF PUBLICATIONS:** Newark NJ Star Ledger, NJ.com and published on school website: [www.prideacs.org](http://www.prideacs.org)

### **RESOLUTION TO APPROVE THE AGENDA FOR THE BOARD MEETING:**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

### **Vote:**

Mr. Mitchell- in favor  
Mrs. D. Taylor – in favor  
Mrs. Spence - in favor  
Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: To approve the agenda for November 17, 2021- Board Meeting- Attachment 1**

**Resolution to approve the minutes for October 27, 2021**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence - in favor

Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: To approve the Board Meeting Minutes for October 27, 2021- Attachment 2**

**RESOLUTIONS**

**F1: Resolution to accept Payroll Expense for the current month(s) through October 2021- Attachment F1**

**Net Pay: \$161,410.56**

**Agency Costs: \$131,313.84**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence - in favor

Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: To approve the Payroll Expense for the current month(s) through October 2021- Attachment F1**

**F2: Resolution to accept the Bills List for the current month(s) October 23, 2021 thru November 12, 2021- Attachment F2**

**Includes standard monthly bills- rent, electric, health insurance, copy machine, copy supplies, pest control, maintenance costs, etc.**

**Total Amount- \$191,806.97 (includes payroll)**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence - in favor  
Ms. A. Taylor- in favor  
**Motion Carried**

**BOARD VOTED: To accept the Bills List for the current month(s) October 23, 2021 thru November 12, 2021- Attachment F2**

**F3: Resolution to approve the FICA Reimbursement Report through November 15, 2021- Attachment F3**

**We are in a “current status” with the State to receive appropriate SS funds**

**Motion to approve: Mrs. Spence  
Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor  
Mrs. D. Taylor – in favor  
Mrs. Spence- in favor  
Ms. A. Taylor- in favor  
**Motion Carried**

**BOARD VOTED: To approve the FICA Reimbursement Report through August 2021- Attachment F3**

**F4: Resolution to Approve Contract for Professional Services from Delta-T for a Substitute Nurse (RN) at a rate of \$45/hour – Attachment F4**

**-We are seeking a School Nurse and there have been challenges. The hope is that if we are not able to secure a permanent School Nurse, we may be able to contract a temporary one for services through Delta-T.  
-Delta-T also provides teaching services as well.**

**Motion to approve: Mrs. Spence  
Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor  
Mrs. A. Taylor – in favor  
Mrs. Spence- in favor  
Mrs. D. Taylor- in favor  
**Motion Carried**

**BOARD VOTED: To Approve Contract for Professional Services from Delta-T for a Substitute Nurse (RN) at a rate of \$45/hour – Attachment F4**

**F5: Resolution to Accept the Treasurer’s reports to current – Attachment F5**

**Report outlines cash report, beginning and ending balances of the month of August**

**There is also a bank statement for the current month which is in a healthy place**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: To accept the Treasurer's reports to current- Attachment F5**

**F6: Board Secretary Financial Report – Attachment F6**

**Pursuant to N.J.A.C. 6A:23A-16.1 0 (c)3, I certify that as of October 2021, no major budgetary line item account expenditure exceeds the amount appropriated by the district Board of Education.**

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**Charlene Jones, SBA**

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**November 12, 2021**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: To approve the Board Secretary Financial Report- Attachment F6**

**F7: Approve Budget Transfers for 2021-2022 school year – Attachment F7**

**Pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.1 et seq., whenever the school district desires to transfer amounts among line items and program categories, the transfers shall be by resolution of the Board approved by a two-thirds affirmative vote of the authorized membership of the Board. Therefore, listed in this resolution attachment is the exact amount of the transfers and from the application accounts or fund balance**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: To approve the Budget Transfers for the 2021-2022 school year – Attachment F7**

**F8: Approve the new contract with Pro-Flex Administrators LLC For HRA Administration effective January 1, 2022 – Attachment F8**

- This is related to our move from Wage Works for our HRA benefits card
- Rates are similar and service is more user friendly and accessible
- Less restrictive than Wage Works

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

- Mr. Mitchell- in favor
- Mrs. D. Taylor – in favor
- Mrs. Spence- in favor
- Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: Approve the new contract with Pro-Flex Administrators LLC for HRA Administration effective January 1, 2022. Attachment- F8**

**F9: Approve the submission of application for annual automatic extension of time to file Pride Academy Charter School's tax return, Form 8868, for the 990 filing by May 15, 2022 – Attachment F9**

- We request a 6-month extension after the Audit is completed

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

- Mr. Mitchell- in favor
- Mrs. D. Taylor – in favor
- Mrs. Spence- in favor
- Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: Approve the submission of application for annual automatic extension of time to file Pride Academy Charter School's tax return, Form 8868, for the 990 filing by May 15, 2022 Attachment- F9**

**F10. Approve the submission of ESSER III state level grant to NJDOE by November 24, 2021, for academic and mental health and facilities support through September 30, 2024 as per the American Rescue Plan – the total funding breakdown is \$1,351,199 – Attachment F10**

- This may be our last installation of State Aid based on the pandemic relief funds

**-There are four sub grants for coaching, summer learning, beyond the school day activities and mental health support initiatives in the total amount of \$1,351,199 that we will submit an application by November 24, 2021**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: Approve the submission of ESSER III state level grant to NJDOE by November 24, 2021, for academic and mental health and facilities support through September 30, 2024 as per the American Rescue Plan – the total funding breakdown is \$1,351,199 – Attachment F10**

#### **Facilities Report by Dr. Jones**

**-We were able to reconfigure the IT closet on the 3<sup>rd</sup> floor**

**-Deep cleaning continued**

**-The maintenance team did an amazing job with cleaning and preparation of the building**

**-Some plumbing issues were resolved**

**-Gutters were cleaned**

**-We want to add LED lights on the side street since it is quite dark**

**-Heating is all set for the winter**

**-Electrical supplies arrived and work can be completed during the Winter Break**

**-We received an extension through December 24, 2021 to apply for the Panic Button Safety grant.**

**-300 new Chromebooks arrived for scholars today**

**-Exploring new security cameras**

#### **Principal Report- Mrs. Thomas**

**Update on Charter Renewal – Feedback from NJDOE visit (Verbal)**

**Correspondence – Approval of Emergency Virtual or Remotion Instruction Program (Attachment)**

**-Mrs. Thomas acknowledged the work of Dr. Jones and all of her efforts that brought us up to date and in a more secure place fiscally, as well as the work of the Leadership Team as we prepared for Charter Renewal**

**Charter Renewal Visiting Team In the Moment Feedback:**

- 1. School has maintained zero audit findings**
- 2. Sustain enrollment**
- 3. Performing well under the strong leadership of Dr. Jones**
- 4. Reflect the mission and beliefs of the school**
- 5. Evidence of being culturally responsive- school, classroom, hallways**

6. Positive experiences and insights from parents and scholars
7. Diverse staff who seem genuinely happy to work here
8. Recurring question: when will Pride expand?

**\*We will hear official results in February, 2022**

**We were in full Remote Instruction from December 8-12, 2021. It was a successful week of instruction in spite of the need arising so quickly.**

**R1. To accept the resignation from Mrs. Lumumba, ELA Teacher, effective date within 60 days. – Attachment R1**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

**Motion Carried**

**BOARD VOTED: To accept the resignation from Mrs. Lumumba, ELA Teacher, effective date within 60 days. – Attachment R1**

**R2. Approve the submission of the School Safety and Security Plan (SSSP) Annual Review Statement of Assurance – annually by November 30<sup>th</sup> - Attachment R2**

**-A school safety plan we have in place that is reviewed and revised each year**

**Motion to approve: Mrs. Spence**

**Seconded: Mrs. D. Taylor**

**Vote:**

Mr. Mitchell- in favor

Mrs. D. Taylor – in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor


**Motion Carried**

**BOARD VOTED: Approve the submission of the School Safety and Security Plan (SSSP) Annual Review Statement of Assurance – annually by November 30<sup>th</sup> - Attachment R2**


**NEW BUSINESS:**

- **New member – Swearing in (Ashley Taylor)**
- **Board Institute Training by NJPCSA – December 7<sup>th</sup> & 14<sup>th</sup> – Email Attachment**
- **Board Member Self-Evaluation Update**

## Upcoming Events:



### UPCOMING EVENTS



- Pride SOARS has begun and resumes this Saturday
  - Looking for board donations for Saturday Scholar prizes for excellent attendance on Saturday mornings
  - Great to have video messages from board members to scholars
- Pride Flag Football team won our first Flag Football team playoff game. Next playoff game and hopefully the championship game will be this Saturday at 9am & 11am.
- 6th Grade Project Pride Service Project
  - PENNY WARS: Nov 29 to Dec 3 – Donations of funds and food items go to Isaiah House Shelter
- Kwanzaa Celebration via Zoom on Tuesday, December 21st at 6pm
- Philanthropy Day on Thursday, December 23rd 8am to 12:30pm
- Interim Assessment incentives

**WORK HARD and THRIVE!**

**Get the HIGHEST scores on the second interim assessment OR show the MOST GROWTH and earn this THRIVING LIONS long sleeve T-shirt!**

**HEY, PRIDE SCHOLARS! LOOK AT WHAT YOU CAN WIN!**



**All Pride scholars that THRIVE by EXCELLING and GROWING on our Interim Assessments, will get a "PRIDE LIONS THRIVE" long sleeve shirt.**

PRIDE ACADEMY CHARTER SCHOOL

## OLD BUSINESS:

→ Regular Monthly Board Meeting Dates 2021-2022 – Next Meeting December 15, 2021

## COMMENTS FROM THE PUBLIC:

→ NONE

## ADJOURNMENT:

Motion to adjourn the meeting at 7:22PM

Motion to approve: Mrs. Spence

Seconded: Mrs. D. Taylor



**Vote:**

Mr. Mitchell- in favor  
Mrs. Taylor – in favor  
Mrs. Spence- in favor  
Mr. Moore- in favor  
Ms. A. Taylor- in favor

**Motion Carried**

**Motion Carried: Meeting was adjourned at 7:22 PM**  
**Next Board meeting on December 15, 2021**