

## **Board Meeting Minutes**

**Organization:** Pride Academy Charter School Board Meeting  
**President:** Mr. Mitchell  
**Time:** 6:45pm  
**Place:** Virtual Platform  
**Date:** April 27, 2022  
**Minute Taker:** Mrs. Wilson  
**Board Members Present:** Mr. Mitchell, Mr. Moore, Mrs. Spence

**Others Present:** Dr. Jones, Mrs. Thomas

**Absent:** Ms. A. Taylor, Ms. Dumenigo, Mrs. Deidre Taylor

### **IMPORTANT DATES TO REMEMBER:**

***Next Board Meeting: Wednesday, May 25, 2022 at 6pm***

**CALL TO ORDER:** The meeting was called to order at 6:45pm and Roll Call was taken.

**PLEDGE OF ALLEGIANCE-** tabled

**ANNOUNCEMENT OF PUBLICATIONS:** Newark NJ Star Ledger and NJ.com

### **RESOLUTION TO APPROVE THE AGENDA FOR THE BOARD MEETING:**

**Motion to approve:** Mrs. Spence

**Seconded:** Mr. Moore

#### **Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED:** To approve the agenda for April 27, 2022- Board Meeting- Attachment 1

### **Resolution to approve the minutes for March 23, 2022- Attachment 2**

Tabled for next meeting

### **Financial Committee Report by Business Administrator:**

- Reimbursement through April 15, 2022 from the State was received
- March operating bank statement reflects a healthy balance and as of today we're slightly over 1.3 million on their current balance

## **RESOLUTIONS**

**F1. Resolution to Accept Payroll Expense for the current month(s) through March 2022 – Attachment F1**

**→ Dr. Jones reviewed the monthly expenditures and payroll**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve the Payroll Expense for the current month(s) through March 2022- Attachment F1**

**F2: Resolution to accept the Bills List for the current month(s) March 22, 2022 thru April 22, 2022- Attachment F2**

**Includes standard monthly bills- rent, electric, health insurance, copy machine, copy supplies, pest control, maintenance costs, and payroll, etc.**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To accept the Bills List for the current month(s) March 22, 2022 thru April 22, 2022- Attachment F2**

**F3: Resolution to approve the FICA Reimbursement Report through April 15, 2022- Attachment F3**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve the FICA Reimbursement Report through April 15, 2022- Attachment F3**

**F4: Resolution to Accept the Board Secretary's Report**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of March 31, 2022, that no major budgetary line-item account expenditure exceeds the amount appropriated by the district Board of Education and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Charlene F. Jones*

4/27/2022

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Charlene Jones, SBA

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April 27, 2022

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To accept the Board Secretary's Report – Attachment F4**

**F5. Resolution to Approve Treasurer of School Moneys Reports in accordance with 18A:17-36 and 18A:17-9 to current – Attachments F5**

→ Dr. Jones reviewed the balances as outlined in the reports

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To Approve Treasurer of School Moneys Reports in accordance with 18A:17-36 and 18A:17-9 to Current – Attachments F5**

**F6. Approve Budget Transfers for 2021-2022 school year – Attachment F6**

**Pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.1 listed budget transfers. The amount and account information is provided in detail in the attachment. - Attachment F6**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve the Budget Transfers for 2021-2022 school year- Attachment F6**

**F7. Resolution to Approve submission of the revised 2020-2021 Auditor's Management Report (AMR) to the Department of Education. according to the provisions of N.J.S.18A:23-1, N.J.S.18A:23-3.to include Enrollment Schedules – Attachment F7**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve submission of the revised 2020-2021 Auditor's Management Report (AMR) to the Department of Education. according to the provisions of N.J.S.18A:23-1, N.J.S.18A:23-3.to include Enrollment Schedules – Attachment F7**

**F8. Resolution to Approve the Fund 20 drawdowns of expenditures related to the CRRSA - ESSER II grant and IDEA/ESEA grants for the month of April 2022 respectively. – Attachment F8**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: Approve the Fund 20 drawdowns of expenditures related to the CRRSA - ESSER II grant and IDEA/ESEA grants for the month of April 2022 respectively. – Attachment F8**

**Facilities Report by Dr. Jones:**

- Spring break cleaning was completed last week
- Some follow actions needed in relation to the fire department and preparing for re-inspections
- Permits received for the boiler
- Continuous work with the Wi-Fi and internet. Our consultant Dean came out and is working diligently to address the issues.
- New agreement for the fire alarm and burglar alarm. A meeting will take place to address the expectations and process moving forward.  
Currently awaiting State approval for the Elyssa's Law so that we can install the panic button in the security system with cameras.
- Still waiting for the grant approval before we have the go ahead; received County approval but we're still waiting for the final State approval so that we can start to expense those funds and that includes roof and HV AC and those things which would probably happen the following summer.
- We did receive the architectural estimate just the other day from LAN Associates and this will be part of the bid for the roof and HVAC and that's being funded by the Charter School Association which was approved.
- Chromebooks distribution for next year and the new phone system: we worked with a new vendor and received a quote for that to upgrade our phone system and connected to our current intercom system so it would be as one instead of two processes.
- New checklists were created as well to do weekly building inspections.

**Principal's Report:**

- Mrs. Thomas expressed gratitude to Dr. Jones and Mrs. Dockery for their work with facilities management and continuing to be an incredible support
- We just returned from spring break and are in the period of resetting and getting refocused as we prepare for the upcoming state testing.
- Mr. Ofstad is creating some schedules and organizing the proctors for testing
- We continue to have needs for hybrid teaching based on Covid results or scholars being sent home with Covid-like symptoms
- We observed Administrative Professionals Day and next week we will host Staff Appreciation Week. There will also be time to honor our Nurses and Social Workers
- 8<sup>th</sup> Grade Parent Meeting will take place on April 28, 2022 to review end of year expectations, graduation activities and accountability, and fundraising for scholars.

**R1. Resolution to Approve revised contract for transition of Lora LoBello, from Paraprofessional to ELA Teacher, effective xxx, for the current 2021-2022 school year.**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve R1. Resolution to Approve revised contract for transition of Lora LoBello, from Paraprofessional to ELA Teacher, effective 2/4/2022, for the current 2021-2022 school year.**

**R2. Resolution to Approve new contract for new hire, Cristian Gardner, for the 2022-2023 school year.**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve new contract for new hire, Cristian Gardner, for the 2022-2023 school year.**

**R3. Resolution to Approve revised Employee Handbook for the 2022-2023 school year – Attachment R1**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve revised Employee Handbook for the 2022-2023 school year – Attachment R1**

**R4. Approve Field Trip for June 20, 2022 for 8<sup>th</sup> Grade Field Trip to Dorney Park, Allentown, PA**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**BOARD VOTED: To approve Field Trip for June 20, 2022 for 8<sup>th</sup> Grade Field Trip to Dorney Park, Allentown, PA**

**NEW BUSINESS:**

**-Upcoming Events (will be emailed)**

**-Schools Boards' Training – Ashley – Governance II - TBD**

**OLD BUSINESS:**

→ Regular Monthly Board Meeting Dates 2021-2022 – Next Meeting May 25, 2022

**COMMENTS FROM THE PUBLIC:**

→ NONE

**ADJOURNMENT:**

**Motion to adjourn the meeting at 7:16PM**

**Motion to approve: Mrs. Spence**

**Seconded: Mr. Moore**

**Vote:**

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

**Motion Carried**

**Motion Carried: Meeting was adjourned at 7:17 PM**

**Next Board meeting on May 25, 2022**