

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:42pm
Place: Virtual Platform
Date: June 29, 2022
Minute Taker: Mrs. Wilson
Board Members Present: Mr. Mitchell, Ms. A. Taylor, Mrs. Spence, Mr. Moore

Others Present: Dr. Jones, Mrs. Thomas, Ms. Dumenigo

Absent: Mrs. Deidre Taylor

IMPORTANT DATES TO REMEMBER:

Next Board Meeting: Wednesday, August 10, 2022 at 6pm

CALL TO ORDER: The meeting was called to order at 6:42pm and Roll Call was taken.

RESOLUTION TO APPROVE THE AGENDA FOR THE BOARD MEETING:

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

BOARD VOTED: To approve the agenda for June 29, 2022 Reorganization Board Meeting- Attachment 1

1. Renewal of Board Members -Michael Moore (3-year term)

2. Election of Officers

3. Nomination of Officers

President: Mr. Mitchell

Vice President: Mr. Moore

4. Voting of Officers

President: Mr. Mitchell

Vice President: Mr. Moore

5. Reminder: Code of Ethics-All Board Members: Signature Roster (N.J.S.A. 18A:12-24.I)

6. Approval of Monthly Board Meetings

Pride Academy Charter School Board of Trustees, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Trustees will be held virtually via ZOOM, or in the Common Room, 117 Elmwood Avenue, East Orange, New Jersey, at 6:00pm, as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Trustees and any other items brought to the Board's attention by the Board Members, Board Attorney, Principal and Business Administrator/Board Secretary

Wednesday, *August 10, 2022 - 6:00 pm
Wednesday, September 21, 2022 - 6:00 pm
Wednesday, October 19, 2022 - 6:00 pm
Wednesday, November 16, 2022 - 6:00 pm
Wednesday, December 21, 2022 - 6:00 pm
Wednesday, January 18, 2023 - 6:00 pm
Wednesday, February 15, 2023 - 6:00 pm
Wednesday, March 15, 2023 - 6:00 pm
Wednesday, April 19, 2023 - 6:00 pm
Wednesday, May 17, 2023-6:00 pm
Wednesday, *June 28, 2023 - 6:00 pm

**Not held on 3rd Wednesday*

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

BOARD VOTED: To approve the monthly meetings for 2022-2023

7. Approval of all Board policies, procedures, regulations, curriculum and programs, and basic textbooks and resources employed in the operation of the school in accordance with state law and regulations, effective July 1, 2022.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

8. Approval of Fulton Bank of NJ as the depository of record for the Pride Academy Charter School accounts:

Operating Account

Payroll Account

Payroll Agency Account

HRA Account

Student Activities Account

Food Services Account

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

9. Approval of all checks drawn against the:

- i. **Operating account are signed by any two of the following:**

Business Administrator/Board Secretary

Board President Board Vice President

- ii. **All other accounts are signed by any two of the Business Administrator, Board President, or Vice President**

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

10. Approval of all Board policies, procedures, regulations, curriculum and programs, and basic textbooks and resources employed in the operation of the school in accordance with state law and regulations, effective July 1, 2022.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

11. Approval of the Business Administrator/Board Secretary be designated as the Board of Trustee's Claims Auditor with authority, as provided by 18A: 19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the interest of the Board to pay promptly.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

12. Approval of the Star Ledger and *nj.com*, as the school's official news outlet to receive notices of meetings, legal advertisements and all other necessary public notifications for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

13. Approval of Dr. Charlene Jones as the School Business Administrator/Board Secretary for the 2022- 23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

14. Approval of Meshinsky & Associates, LLC, as the school's Auditor and tax preparers for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

15. Approval of Mr. Mitchel Mund of The Fortitude Group, Inc. the school's Insurance Provider for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

16. Approval of Mr. Joseph M. Wenzel, Esq. of Friend & Wenzel, LLC, Board Attorney, for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

17. Approval of Mr. Robert Mozeika as the Treasurer of School Monies for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

18. Approval of the Dr. Kevin Holder, School Physician, for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

19. Approval of Ms. Robin Brower as the Affirmative Action Officer for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

20. Approval of Ms. Robin Brower as the Title IX Officer for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

21. Approval of Mrs. LaShonda Dockery as the Homeless Liaison for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

22. Approval of Mrs. Marash as the 504 Coordinator for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

23. Approval of Ms. Camille Oates as the Attendance Officer for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

24. Approval of Dr. Charlene Jones as the Integrated Pest Management Coordinator for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

25. Approval of Dr. Charlene Jones as the Public Agency Compliance Officer (P.A.C.O.) for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

26. Approval of Dr. Charlene Jones as the Purchasing Agent for the 2022-23 school year with a bid threshold of \$44,000, for a QPA pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-9 and N.J.A.C. 5:34-5) and the Public School Contracts Law (N.J.S.A. 18A:1SA-2)

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

27. Approval of Dr. Charlene Jones as the Right-to-Know contact person for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

28. Approval of Dr. Charlene Jones as the Asbestos Officer for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Motion Carried

30. Approval of the Organizational Chart for the Board of Trustees for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

31. Approval of the Emergency Management Plan for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

32. Approval of adoption of Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the 2022-23 school year.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

33. Approval of the following companies to provide tax sheltered salary reduction agreement plans as follows:

METLIFE 403b Annuity Plan

AFLAC Disability, Accident, Cancer Insurance Plans

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor
Ms. A. Taylor- in favor
Motion Carried

34. Approval of the following companies to provide medical and dental coverage as part of the employees' independent healthcare plan as follows:
METLIFE Dental Insurance
Horizon Blue Cross Blue Shield of New Jersey

Motion to approve: Mrs. Spence
Seconded: Mr. Moore
Vote:
Mr. Mitchell- in favor
Mr. Moore- in favor
Mrs. Spence- in favor
Ms. A. Taylor- in favor
Motion Carried

35. Approval that as provided by N.J.S.A. 18A:22-8.1 amended, the Principal, Mrs. Fiona Thomas, be designated as Chief School Administrator to approve such line-item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Trustees, ratified and duly recorded in the minutes of such meeting not less than monthly.

Motion to approve: Mrs. Spence
Seconded: Mr. Moore
Vote:
Mr. Mitchell- in favor
Mr. Moore- in favor
Mrs. Spence- in favor
Ms. A. Taylor- in favor
Motion Carried

36. Approval to use of state contracts as follows for E-Rate, Ed-Data:
WHEREAS, Title 18A:18-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and
WHEREAS, Pride Academy Charter School Board of Trustees has the need, on a timely basis, to procure goods and services utilizing state contracts, and
WHEREAS, Pride Academy Board of Trustees desires to authorize its purchasing agent for the 2022- 23 to make any and all purchases necessary to meet the needs of the school district throughout the school year.
NOW, THEREFORE, BE IT RESOLVED that Pride Academy Board of Trustees does hereby authorize the district purchasing agent to make purchases of goods

and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

37. Comments from the Public

38. Close Reorganization Meeting

ADJOURNMENT:

Motion to adjourn the meeting at 7:15PM

Motion to approve: Mrs. Spence

Seconded: Mr. Moore

Vote:

Mr. Mitchell- in favor

Mr. Moore- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

Motion Carried: Meeting was adjourned at 7:15 PM