

Board Meeting Minutes

Organization: Pride Academy Charter School Board Meeting
President: Mr. Mitchell
Time: 6:05pm
Place: Virtual Platform
Date: June 15, 2023
Minute Taker: Mrs. Wilson
Board Members Present: Mr. Mitchell, Ms. A. Taylor, Mrs. Spence, Mrs. D. Taylor

Others Present: Ms. Dumenigo, Dr. Jones, Mrs. Thomas, Ms. Mylene Brown

Absent: Mr. Moore

Annual Reorganization Meeting

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Pride Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Star Ledger on June 12, 2023 and posted on the school website.

1. Call to Order 6:05pm
Roll Call

2. Pledge of Allegiance

3. Renewal of Board Members – Robert Mitchell (3-year term)

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Renewal of Board Members-Deirdre Taylor (3-year term)

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

4. Election of Officers

Nomination of Officers

President: Mr. Mitchell

Nominated by: Mrs. Spence, seconded by A. Taylor, Spence

Vice President: Mrs. D. Taylor,

Nominated by: Mr. Mitchell, Seconded by A. Taylor, Spence

Voting of Officers

President: Mr. Mitchell

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

Vice President: Mrs. D. Taylor

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

5. Code of Ethics – All Board Members: Signature Roster (N.J.S.A. 18A:12-24.1) – Attachment

6. Approval of Monthly Board Meetings

Pride Academy Charter School Board of Trustees, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Trustees will be held virtually via ZOOM, or in the Common Room, 117 Elmwood Avenue, East Orange, New Jersey, at 6:00pm, as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Trustees and any other items brought to the Board's attention by the Board Members, Board Attorney, Principal and Business Administrator/Board Secretary

Wednesday, July 19, 2023 – 6:00 pm

Wednesday, August 16, 2023 – 6:00 pm

Wednesday, September 20, 2023 – 6:00 pm

Wednesday, October 18, 2023 – 6:00 pm

Wednesday, November 15, 2023 – 6:00 pm

Wednesday, December 20, 2023 – 6:00 pm

Wednesday, January 17, 2024 – 6:00 pm

Wednesday, February 21, 2024 – 6:00 pm

Wednesday, March 20, 2024 – 6:00 pm

Wednesday, April 17, 2024 – 6:00 pm

Wednesday, May 15, 2024 – 6:00 pm

Wednesday, June 19, 2024 – 6:00 pm

7. Approval of all Board policies, procedures, regulations, curriculum and programs, and basic textbooks and resources employed in the operation of the school in accordance with state law and regulations, effective July 1, 2023.

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

8. Approval of Fulton Bank of NJ as the depository of record for the Pride Academy Charter School accounts:

Operating Account

Payroll Account

Payroll Agency Account

HRA Account

Student Activities Account

Food Services Account

Money Market Account (new)

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

9. Approval of all checks drawn against the:

i. Operating account are signed by any two of the following:

Business Administrator/Board Secretary

Board President

Board Vice President

ii. All other accounts are signed by any two of the Business Administrator, Board President, or Vice President

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

10. Approval of the Business Administrator/Board Secretary be designated as the Board of Trustee's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the interest of the Board to pay promptly.

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

11. Approval of the Star Ledger and *nj.com*, as the school's official news outlet to receive notices of meetings, legal advertisements and all other necessary public notifications for the 2023-24 school year.

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

Approval of Items 12- 35

12. Approval of Dr. Charlene Jones as the School Business Administrator/Board Secretary for the 2023-2024 school year.

13. Approval of Meshinsky & Associates, LLC, as the school's Auditor and tax preparer for the 2023-2024 school year.

14. Approval of Mr. Mitchel Mund of The Fortitude Group, Inc. the school's Insurance Provider for the 2023-24 school year.

15. Approval of Mr. Joseph M. Wenzel, Esq. of Friend & Wenzel, LLC, Board Attorney, for the 2023-2024 school year.

16. Approval of Mr. Robert Mozeika as the Treasurer of School Monies for the 2023-2024 school year.

17. Approval of Gallagher Insurance as the NJSIG broker on record for 2023-2024 school year.

18. Approval of Dr. Kevin Holder, School Physician, for the 2023-2024 school year.

19. Approval of Ms. Robin Brower as the Affirmative Action Officer for the 2023-2024 school year.

20. Approval of Ms. Robin Brower as the Title IX Officer for the 2023-2024 school year.

21. Approval of Mrs. LaShonda Dockery as the Homeless Liaison for the 2023-2024 school year.

22. Approval of Mrs. Colleen Marash as the 504 Coordinator for the 2023-2024 school year.

23. Approval of Ms. Camille Oates as the Attendance Officer for the 2023-2024 school year.

24. Approval of Dr. Charlene Jones as the Integrated Pest Management Coordinator for the 2023-2024 school year.

25. Approval of Dr. Charlene Jones as the Public Agency Compliance Officer (P.A.C.O.) for the 2023-2024 school year.
26. Approval of Dr. Charlene Jones as the Purchasing Agent for the 2023-2024 school year with a bid threshold of \$44,000, for a non-QPA pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-9 and N.J.A.C. 5:34-5) and the Public School Contracts Law (N.J.S.A. 18A:18A-2)
27. Approval of Dr. Charlene Jones as the Right-to-Know contact person for the 2023-2024 school year.
28. Approval of Dr. Charlene Jones as the Asbestos Officer for the 2023-2024 school year.
29. Approval of the Organizational Chart for the Board of Trustees for the 2023-2024 school year.
30. Approval of the Emergency Management Plan for the 2023-2024 school year.
31. Approval of adoption of Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarians for the 2023-2024 school year.
32. Approval of the following companies to provide tax sheltered salary reduction agreement plans as follows:
 - METLIFE 403b Annuity Plan
 - AFLAC Disability, Accident, Cancer Insurance Plans
33. Approval of the following companies to provide medical and dental coverage as part of the employees' independent healthcare plan as follows:
 - METLIFE Dental Insurance
 - Horizon Blue Cross Blue Shield of New Jersey
34. Approval that as provided by N.J.S.A. 18A:22-8.1 amended, the Principal, Mrs. Fiona Thomas, be designated as Chief School Administrator to approve such line-item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Trustees, ratified and duly recorded in the minutes of such meeting not less than monthly.

35. Approval to use of state contracts as follows for E-Rate, Ed-Data:

WHEREAS, Title 18A:18A-10 provides that "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, Pride Academy Charter School Board of Trustees has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, Pride Academy Board of Trustees desires to authorize its purchasing agent for the 2023-2024 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that Pride Academy Board of Trustees does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

Motion to approve: Mrs. Spence

Seconded: Ms. A. Taylor

Vote:

Mr. Mitchell- in favor

Ms. D. Taylor- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Motion Carried

No Comments from the Public

Board voted to Close Reorganization Meeting

Board opened to REGULAR SESSION at 6:56pm