

## **Board Meeting Minutes**

**Organization:** Pride Academy Charter School Board Meeting  
**President:** Mr. Mitchell  
**Time:** 6:28pm  
**Place:** Virtual Platform  
**Date:** June 26, 2024  
**Minute Taker:** Mrs. Wilson  
**Board Members Present:** Mr. Mitchell, Ms. A. Taylor, Mrs. Spence,  
Ms. Brown, Mr. Rosado (left meeting at 6:30)  
  
**Others Present:** Ms. Dumenigo, Dr. Jones, Mrs. Thomas, Mr. Zabor  
  
**Absent:** Mr. Moore, Ms. D. Taylor

### **IMPORTANT DATES TO REMEMBER:**

***Next Board Meeting: July 17, 2024 at 6pm***

**CALL TO ORDER:** The meeting was called to order at 6:28pm and Roll Call was taken.

### **PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENT OF PUBLICATIONS:** The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, The Pride Academy Charter School Board of Trustees has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Star Ledger and on NJ.COM under Legal Notices and posted on the school website.

### **APPROVAL OF THE AGENDA FOR THE BOARD MEETING: Resolution to Accept Agenda for June 26, 2024, Regular Meeting - Attachment 1**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve Agenda for June 26, 2024, Regular Meeting - Attachment 1**

**Approval of Board Minutes: Resolution to Approve the Minutes from the May 15, 2024, Regular Meeting– Attachment 2**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Minutes from the May 15, 2024, Regular Meeting– Attachment 2**

**Financial Committee Report by Business Administrator**

***Audit RFP update - Proposal deadline is July 12<sup>th</sup>***

**F1. Resolution to Accept the Bills List for General and Special Revenue Funds for the current period: May 15, 2024 – June 25, 2024 totaling \$953,852.04 - Attachment F1**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Bills List for General and Special Revenue Funds for the current period: May 15, 2024 – June 25, 2024 totaling \$953,852.04 - Attachment F1**

**F2. Resolution to Accept Payroll Expense for the current month payroll period(s) ending May 31, 2024 (\$343,908.58) & June 30, 2024 (\$380,053.89)- Attachment F2**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve Payroll Expense for the current month payroll period(s) ending May 31, 2024 (\$343,908.58) & June 30, 2024 (\$380,053.89)- Attachment F2**

**F3. Resolution to Accept the FICA Reimbursement Report through May 31, 2024 & June 30, 2024 - Attachment F3**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the FICA Reimbursement Report through May 31, 2024 & June 30, 2024 - Attachment F3**

**F4. Resolution to Approve the Fund 20 Grant drawdowns totaling \$91,329 from IDEA (\$22,598), ESEA, Title IA (\$62,478), Title IIA (\$2,753), and Title IV (\$3,500) for expenditures through June 2024 – Attachment F4**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor


Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Fund 20 Grant drawdowns totaling \$91,329 from IDEA (\$22,598), ESEA, Title IA (\$62,478), Title IIA (\$2,753), and Title IV (\$3,500) for expenditures through June 2024 – Attachment F4**

**F5. Board Secretary's Report & Certification – Attachment F5**

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of May 31, 2024, that no major budgetary line-item account expenditure exceeds the amount appropriated by the district Board of Education and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

  
\_\_\_\_\_  
Charlene Jones, SBA

  
\_\_\_\_\_  
June 26, 2024



**F6. Resolution to Approve Treasurer of School Moneys Report(s) in accordance with 18A:17-36 and 18A:17-9 – Attachment F6**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Treasurer of School Moneys Report(s) in accordance with 18A:17-36 and 18A:17-9 – Attachment F6**

**F7. Resolution to Accept the allocation and approve the submission of ESEA grant for 2023-2024 school year as follows: - Attachment F7**

- **Title IA - \$175,014 (increase of 6.3% or \$10,445 over current year) - Funding available for improving basic programs.**
- **Title IIA - \$17,064 (increase of 15.7% or \$2,311 over current year) - Funding available for providing instructional training and recruiting.**
- **Title IV - \$12,959 (decrease of 8% or \$1039 over current year) - Funding available for student support and academic enrichment.**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the allocation and approve the submission of ESEA grant for 2023-2024 school year as follows: - Attachment F7**

**F8. Resolution to Approve and Accept the renewal of Property, Liability and workers comp coverage for 2024-2025 school year policies through Gallagher Insurance and Risk Management Services – Attachment F8**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the renewal of Property, Liability and workers comp coverage for 2024-2025 school year policies through Gallagher Insurance and Risk Management Services – Attachment F8**

**F9. Resolution to Approve the final amendment on June 21, 2024 for budget changes in ARP ESSER grant – Attachment F9**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the final amendment on June 21, 2024 for budget changes in ARP ESSER grant – Attachment F9**

**F10. Resolution to Approve the annual Agreement for legal services with Friend & Wenzel, LLC for the 2024-2025 school year – Attachment F10**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the annual Agreement for legal services with Friend & Wenzel, LLC for the 2024-2025 school year – Attachment F10**

**F11. Resolution to Approve Budget Transfer(s) for 2023-2024 school year, Pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Budget Transfer(s) for 2023-2024 school year, Pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.**

**F12. Resolution to Approve the payment of year-end bonus payments for the 2023-2024 school year, in the amount of \$24,339.53 for unused personal days and co-curricular stipends.**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve payment of year-end bonus payments for the 2023-2024 school year, in the amount of \$24,339.53 for unused personal days and co-curricular stipends.**

**F13. Resolution to Approve the payment of summer pay reimbursements for the 2023-2024 school year, in the amount of \$32,251.95 for exiting staff and July/August disbursements for staff in the 12-month program.**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the payment of summer pay reimbursements for the 2023-2024 school year, in the amount of \$32,251.95 for exiting staff and July/August disbursements for staff in the 12-month program.**



**F14. Resolution to Approve stipends for the Summer Programs effective July 1, 2024 for the Summer Enrichment Program, Summer SEL Program, ELA Curriculum Writing, and PowerSchool Updates, estimated \$75,000 from ESSER III funding.**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the stipends for the Summer Programs effective July 1, 2024 for the Summer Enrichment Program, Summer SEL Program, ELA Curriculum Writing, and PowerSchool Updates, estimated \$75,000 from ESSER III funding.**

**F15. Resolution to Approve summer pay for 10-month employees for professional development and training as per the approved budget at a rate of \$225/diem, for the 2024-2025 school year.**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve summer pay for 10-month employees for professional development and training as per the approved budget at a rate of \$225/diem, for the 2023-2024 school year.**

**Facilities Report (Attachment)**

- **Dr. Jones reviewed work projects for the summer and updated the Board about progress of current work**

**F16. Resolution to Submit the 2023-2024 Statement of Assurance Submission Concerning Lead in School Drinking Water due June 30, 2024**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the submittal of the 2023-2024 Statement of Assurance Submission Concerning Lead in School Drinking Water due June 30, 2024**

**F17. Resolution to Submit the 2023-2024 Right To Know Survey containing information on health hazards, exposure limits, personal protective equipment, proper handling, first aid, and emergency procedures for fires and spills due July 15, 2024**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the submittal of the 2023-2024 Right To Know Survey containing information on health hazards, exposure limits, personal protective equipment, proper handling, first aid, and emergency procedures for fires and spills due July 15, 2024**

**Principal Report**

- **Mrs. Thomas acknowledged the work and efforts of the Business Office**
- **Mentioned the recent graduation ceremony**
- **Discussed the upcoming Summer Program and the academic/non-academic classes offered**
- **Discussed transition to Powerschool platform for curriculum units and lesson plans**

**R1. Resolution to Approve the School Calendar for the 2024-2025 school year. - Attachment R1**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the School Calendar for the 2024-2025 school year. - Attachment R1**

**R2. Resolution to Approve new ELA Curriculum with FishTank Learning, effective 2024-2025 school year – Attachment R2**



**Motion to approve: Ms. A. Taylor**  
**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor  
Mrs. Spence- in favor  
Ms. A. Taylor- in favor  
Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the new ELA Curriculum with FishTank Learning, effective 2024-2025 school year – Attachment R2**

**R3. Resolution to Approve new contract for Amanda Birt, SPED Coordinator, for the 2024-2025 school year – Attachment R3**

**Motion to approve: Ms. A. Taylor**  
**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor  
Mrs. Spence- in favor  
Ms. A. Taylor- in favor  
Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the new contract for Amanda Birt, SPED Coordinator, for the 2024-2025 school year – Attachment R3**

**R4. Resolution to Approve new contract for Audrey Lewis, ELA Teacher, for the 2024-2025 school year – Attachment R4**

**Motion to approve: Ms. A. Taylor**  
**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor  
Mrs. Spence- in favor  
Ms. A. Taylor- in favor  
Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the new contract for Audrey Lewis, ELA Teacher, for the 2024-2025 school year – Attachment R4**

**R5. Resolution to Approve new contract for Sara Siegel, Art Teacher, for the 2024-2025 school year – Attachment R5**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the new contract for Sara Siegel, Art Teacher, for the 2024-2025 school year – Attachment R5**

**R6. Resolution to Accept the Retirement of Mrs. Lynne Popinko, acknowledging her 16 years of dedicated service and extend sincere thanks as the school's Secretary since inception. – Attachment R6**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Retirement of Mrs. Lynne Popinko, acknowledging her 16 years of dedicated service and extend sincere thanks as the school's Secretary since inception. – Attachment R6**

**R7. Resolution to Approve the submission of Statement of Assurance (SOA) for Essex County School Security Drills – Attachment R7**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the submission of Statement of Assurance (SOA) for Essex County School Security Drills – Attachment R7**

**R8. Resolution to Approve the submission of the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service – Attachment R8**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the submission of the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service – Attachment R8**

**R9. Resolution to Approve the Annual report submission to the NJ Dept. of Education**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Annual report submission to the NJ Dept. of Education**

**R10. Resolution to Approve the submission of the Annual School Plan (ASP).**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the submission of the Annual School Plan (ASP).**



**R11. Resolution to Approve the Stronge Teacher and Leader Evaluation System 2024-2025 school year.**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Stronge Teacher and Leader Evaluation System 2024-2025 school year.**

**R12. Resolution to Accept the (Annual) Transportation Procedures for Displaced Students (Foster Care).**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the (Annual) Transportation Procedures for Displaced Students (Foster Care).**

**R13. Resolution to Approve Instructional and Assessment Systems and resources as follows for the 2024-2025 school year.**

1. PowerSchool (All variations)
2. Schoology
3. DBQ Online
4. Moby Max
5. I-Ready
6. Linkit
7. Actively Learn
8. Rocketlit
9. NWEA
10. EDplan
11. DBA Goalbook
12. Peardeck
13. DeltaMath
14. BrainPOP
15. Fishtank Learning

16. **Generation Genius**
17. **GoGuardian**
18. **AIMS WebPlus**
19. **Frontline**
20. **TPT – Teachers Pay Teachers**
21. **\* New: Minga (online student behavior management system)**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the Instructional and Assessment Systems and resources as follows for the 2024-2025 school year.**

**New Business – Discussion regarding upcoming events and policy reviews.**

**Old Business – Discussion regarding Strategic Planning and ongoing Governance training requirements**

**There were no comments from the Public.**

**Adjournment: Motion to close the meeting at 7:26pm**

**Motion to approve: Ms. A. Taylor**

**Seconded: Ms. Brown**

**Vote:**

Mr. Mitchell- in favor

Mrs. Spence- in favor

Ms. A. Taylor- in favor

Ms. Brown- in favor

**Motion Carried**

**BOARD VOTED: To approve the adjournment of the meeting.**